



OFFICE OF THE PRINCIPAL
D.A.V. AUTONOMOUS COLLEGE,
DAYANAND VIHAR, BHATIPARA, TITILAGARH
Dist.- Bolangir, Odisha, Pin-767042
NAAC ACCREDITED 'B++'

Website: www.davcollegetitilagarh.org

E-mail: principal.davcollege@gmail.com.

LETTER NO.- 107

DATE 05/02/25

LIMITED TENDER NOTICE FOR DESKTOP (ALL-IN-ONE), UPS & PRINTER

Sealed Limited Tenders are invited from intending Manufacturers/ Firms/ Suppliers/ Authorized Dealers having PAN & GST registration Number for supply of Desktop (All -in-One), UPS & Printer for department of Physics, Chemistry, Botany, Zoology, Mathematics and Computer Science by Speed Post/Registered Post/Courier on or before 20.02.2025 (Separate Tender & Documents must be submitted for different items). The above limited tender call notice as per finance and procurement guidelines of OGFR 2023, Govt. of Odisha. The undersigned reserves the right to reject/cancel any or all the quotations without specifying any reason thereof. The items shall be purchased from Lab. Grant under D.H.E, Govt. of Odisha. The details of the requirements with specifications, terms and conditions are available in the college website- www.davcollegetitilagarh.org.

Principal
05/02/25

Principal
D.A.V. Autonomous College,
Titilagarh



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Details List of Items Given Below

Sl. No.	Services/ Goods to be Procured	Quantity	Specification
01	Desktop (All-in-One)	15	27-inch Display, Core-i5, 13 th Generation, OS-Windows 11 Pro MS Office 365 (Genuine) SSD-512gb RAM-8gb Keyboard, Mouse Antivirus (3 years) (Of all reputed brands)
02	UPS	15	600VA/360W
03	Printer	07	Multifunctional printer (06) Multifunctional printer (Colour-01)

P. Manohar
05/02/24

Principal

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Terms and Conditions

1. Mode of Submission: Proposals complete in all respect should be submitted through Speed Post/ Registered Post to The Office of the Principal, D.A.V.(Auto.) College, Titilagarh, Dist. Balangir, Pin-767042 on or before 20.02.2025 along with the cost of RFP (request for proposal) that is Rs.200/- to be submitted along with the bid in shape of Demand Draft in favour of Principal, D.A.V. College, Titilagarh, payable at S.B.I Main Branch Titilagarh, bearing the account number: 11163185018.
2. Earnest Money Deposit (EMD): EMD (also known as Bid Security) is to be submitted by the bidder along with the bid in shape of either account payee demand draft or fixed deposit receipt or banker's cheque or bank guarantee in favour of Principal, D.A.V. College, Titilagarh, payable at S.B.I Main Branch Titilagarh, bearing the account number: 11163185018.
3. The amount of EMD to be submitted by the bidder is 2% of the estimated value of the Procurement the Bidder registered in MSME, Govt. of Odisha are exempted from earnest money deposit.
4. The Bid securities/EMD will be returned to the unsuccessful bidders after expiry of the final bid validity period or within 7 working days from the date of issue of the work order whichever is earlier without any interest and the EMD of the successful bidders will be returned without any interest after deposit of performance security which is 5% of bid value. However, if so, desired it can be adjusted against part of performance security. The performance security deposit will be retained till completion of the warranty period. the return shall carry no interest.
5. The bidders have to furnish the following documents (as per relevance and estimated value) along with the bid proposal.
 - I. Separate Tenders and Documents must be submitted for different items.
 - II. Filled in Format-I and Format-II.
 - III. III. GST Registration Certificate.
 - IV. IV. Authorization Certificate from the manufacturer.
 - V. PAN Card of the firm.
 - VI. Income tax return of preceding 3 financial years.
6. Opening of Technical and Financial Bid the Technical proposal will be opened on dt 21.02.2025 at 1.00pm and the financial bid will be opened on dt. 21.02.2025 at 1.30p.m.

FORMAT 1: ORGANISATION'S DETAILS

Sl. No.	Particular	Details
1	Name of the Firm	
2	Type of Firm (Proprietary/Partnership) Pvt. Ltd/ Public Ltd/Sole Proprietor ship	
3	Date of Establishment and Experience in business (in number of years)	
4	Registered Office Address & Complete Postal Address	
5	Telephone & e-mail id of authorized person	
6	G.S.T. Registration No.	
7	PANNo.	
8	Details of EMD i.e. Draft No.,Date and Bank Name	
9	Details of RFP i.e. Draft No.,Date and Bank Name	

Yours faithfully,

Authorised Signatory of the firm
with date and seal

FORMAT 2: SELF DECLARATION FOR NOT BLACK LISTED

To

The Principal, D.A.V
College, Titilagarh

Sub: - Self-declaration for not being blacklisted.

Sir,

I/We hereby confirm that our firm has not been banned/ blacklisted/ debarred/suspended by the World Bank/Central Govt/State Govt/ Central or State PSU Organisation / Central or State Govt. Universities or Colleges.

Yours faithfully,

Authorised Signatory of the firm
with date and seal