

**D.A.V COLLEGE, TITILAGARH,
DIST-BALANGIR, ODISHA
PIN-767042**

Request for Proposal

To select supplier for supply of Non-Civil Items to be Procured

Under

Odisha Higher Education Programme for Excellence & Equity (OHEPEE)

At

D.A.V COLLEGE, TITILAGARH

RfP No. 434

Date. 02/07/2024

Issued by;

PRINCIPAL

D.A.V COLLEGE,

TITILAGARH 767042

SCHEDULE OF RFP

Sl. No.	Particulars	Details
01	RfP No	434
02	Date of Issue of RfP	02/07/2024
03	Name of the RfP issuer	Principal
04	Scope of work	Supply of Non–Civil Items under Odisha Higher Education programme for Excellence & Equity (OHEPEE) Grant
05	Method of selection	Least cost selection method
06	Deadline for submission of pre-proposal query	Seven Days after publication of the advertisement
07	Last date for submission of proposals	21 days from the publication of advertisement
08	Date of opening of Technical Proposals	02/08/2024 at 12.00am
09	Date of opening of Financial Proposals	02/08/2024 at 12.00am
10	Earnest Money Deposit (EMD): Refundable for unsuccessful Firms	2% of the estimated value
11	Performance Security (to be submitted by the Selected firm only)	5%of the bid value
12	Address/Venue for Submission/Opening of Such proposals	Office of the principal D.A.V. College, Titilagarh

**OFFICE OF THE PRINCIPAL, D.A.V COLLEGE, TITILAGARH, DIST-
BALANGIR, ODISHA- 767042**

TENDER CALL NOTICE

Sealed tender/quotations are invited under OHEPEE separately from interested registered manufacturers/firms/suppliers/authorised dealers having PAN/GST registration number with IT clearance for the supply of water purifier and cooler, plastic chair, Inverter and utensils for boys' hostel by speed post/registered post/courier within 21 days from the publication of advertisement. The details of the requirements with specifications, terms and conditions are available in the college website www.davcollegetitilagarh.org. The undersigned reserves the right to cancel part or whole of tenders/quotations without specifying any reason thereof. In case of any doubt, you can contact IDP Co-ordinator Mob-8328943517, 8917479099

Sd/-
Dr.P.K.Purohit
Principal,
D.A.V. Autonomous College,
Titilagarh

Terms and Conditions

1. Mode of Submission: Proposals complete in all respect should be submitted through Speed Post/ Registered Post/ courier to the office of the Principal, D.A.V. College, Titilagarh, Dist.- Balangir, PIN-767042 within 21 days from the date of publication of the advertisement along with the cost of request for proposal (RFP) that is Rs.300/- to be submitted along with the bid in shape of Demand Draft in favour of **Principal, D.A.V College, Titilagarh**, Payable at S.B.I Main Branch, Titilagarh bearing the account number **11163185018** , without which the proposal will be rejected.

2. Earnest Money Deposit (EMD):EMD is to be submitted by the bidder along with the bid in shape of either account payee demand draft or fixed deposit receipt or banker's cheque or bank guarantee in favour of **Principal, D.A.V. College, Titilagarh**, payable at **S.B.I Main Branch Titilagarh, bearing the account number: 11163185018**.

3. The amount of EMD to be submitted by the bidder is 2% of the estimated value of the Procurement.

4. The EMD will be returned to the unsuccessful bidders after expiry of the final bid validity period or within 15 working days from the date of issue of the work order whichever is earlier without any interest and the EMD of the successful bidders will be returned without any interest after deposit of performance security which is 5% of bid value. However, if so desired it can be adjusted against part of performance security.

5. The bidders have to furnish the following documents

1. Separate Tenders and Documents must be submitted for different items.

II. Filled in Format - I and II.

III. GST Registration Certificate.

IV. Authorization Certificate from the manufacturer.

V. PAN Card of the firm.

VI. Income tax return of preceding 3 financial years

6. TDS to be deducted as per Government Rule.

7. No extra cost towards transportation charges paid by the college.

MINIMUM REQUIRED SPECIFICATIONS COMPLIANCE SHEET

1. Plastic Chair for Reading Room

Sl. No	Minimum required specification	Quantity
1	Chair with Cushion	25

2. Water Purifier and cooler

Sl. No.	Minimum required specification	Quantity
2	RO/UV, Storage Capacity 40 to 80 ltrs, no of tap 2 (one cold and one normal)	4

3. Inverter

Sl. No	Minimum required specification	Quantity
3	Dual Battery, capacity 200AH, LCD Display	2

4. Utensils for boys' hostel

Sl. No	Minimum required specification	Quantity
4	Mess for 60 students.	


Principal

D.A.V. Autonomous College,
Titilagarh

FORMAT 1: ORGANISATION'S DETAILS

Sl. No.	Particular	Details
1	Name of the Firm	
2	Type of Firm (Proprietary/Partnership) Pvt. Ltd/ Public Ltd/Sole Proprietor ship	
3	Date of Establishment and Experience in business (in number of years)	
4	Registered Office Address & Complete Postal Address	
5	Telephone & e-mail id of authorized person	
6	G.S.T. Registration No.	
7	PANNo.	
8	Details of EMD i.e. Draft No.,Date and Bank Name	
9	Details of RFP i.e. Draft No.,Date and Bank Name	

Yours faithfully,

Authorised Signatory of the firm
with date and seal

FORMAT 2: SELF DECLARATION FOR NOT BLACK LISTED

To

The Principal, D.A.V
College, Titilagarh

Sub: - Self-declaration for not being blacklisted.

Ref: RfP No:-434/02-07-2024

Sir,

I/We hereby confirm that our firm has not been banned/ blacklisted/ debarred/suspended by the World Bank/Central Govt/State Govt/ Central or State PSU Organisation / Central or State Govt. Universities or Colleges.

Yours faithfully,

Authorised Signatory of the firm
with date and seal