



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	D.A.V. Autonomous College Titilagarh
• Name of the Head of the institution	Dr. Pranab Kishore Purohit
• Designation	Principal (In-charge)
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	7978044548
• Alternate phone No.	9438056078
• Mobile No. (Principal)	9437241992
• Registered e-mail ID (Principal)	principal.davcollege@gmail.com
• Address	D.A.V Autonomous College, Dayananda Vihar, Titilagarh, Dist- Bolangir
• City/Town	Titilagarh
• State/UT	Odisha
• Pin Code	767042
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	22/01/2009
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Smt. Sasmita Panigrahi				
• Phone No.	9861692826				
• Mobile No:	9438056078				
• IQAC e-mail ID	iqacdavautocollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://davcollegetitilagarh.org/wp-content/uploads/2023/07/AQAR-2021-22.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://davcollegetitilagarh.org/wp-content/uploads/2022/10/ACADEMIC-CALENDER22-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.50	2007	10/02/2007	09/02/2012
Cycle 2	B++	2.86	2017	02/05/2017	01/05/2022
6.Date of Establishment of IQAC			11/05/2012		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
DAV autonomous College, Titilagarh	IDP (OHEPEE)	World Bank	18/01/2023	9124000	
8.Provide details regarding the composition of the IQAC:					

<ul style="list-style-type: none"> • Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
=>Adherence to Academic Calendar through administrative mechanism of the institution.	
=>Arranged internship for science students.	
=>Planning for more MOU with Educational institution and Linkage with near by industries.	
=>Organise Academic Audit, Green Audit, Energy Audit and Safety Audit through external agencies.	
=>Analysed POs and COs and advised different departments to modify POs and COs according to Bloom's Taxonomy	
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	

Plan of Action	Achievements/Outcomes
Preparation of Academic Calender	Syllabus was covered , Examination was conducted and result was published in time.
To initiate more number of MOU	MOU wit Centurion University, JITM Campus ,Balangir done
Improvisation of academic and Physical facilities for staff and student.	Computers were purchased for Computer Science Departments. Existing Laboratories were alloted funds for improvisation.
Esatblishment of solar Panel	Solar Panel was established.
Organising Academic Audit and Enviornment Audit	Academic Audit was organised by Odisha State Higher Education Council, Green Audit, Energy Audit and Enviornment Audit was organised by Ener Vision, Mumbai
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body/Staff Council	16/04/2024
14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2022-23	26/02/2024
15.Multidisciplinary / interdisciplinary	
Emphasizing a multi-disciplinary and interdisciplinary approach within the institution is paramount for the holistic development of students and the advancement of knowledge.	

Multidisciplinary initiatives:

=>Programs and Courses- Courses like Environmental Studies and Disaster Management, Ethics and Value, Numerical Ability, Communicative English are compulsory subjects for for all students of Arts, Science and Commerce. Value Added Courses have been introduced for all students.

=> Workshops and Seminars- Seminar on MIGRATION, REMITTANCES AND DEVELOPMENT"" was organised by Economics Department and Seminar on CLIMATE CHANGE AND ITS IMPACT was organised by Botany Department that brought together faculty members and experts from different disciplines to discuss and address specific issues.

Interdisciplinary Initiatives:

=>Interdisciplinary Courses- Fundamental of Data Management and Computerised Accounting and e-filing of Tax Returns of Commerce Stream are taught by computer Science Departments. Indian Classical literature course of English requires collaborative efforts of English and Sanskrit Department.

=>Student Project and Activities- the Project done by students in the final year for their course completion needs interdisciplinary works.

16.Academic bank of credits (ABC):

The institution has adopted National Academic Depository Schemes for storage of Grade sheets of students which can be downloaded by students from Digi Locker. Students have been informed through Induction meeting, Whats App groups, College website to open their accounts in Digi Locker with their Adhar number.

The College presently offers CBCS model syllabus by the Department of Higher Education, Govt of Odisha has a definite credit requirements for course completion. There are core and elective courses in each programme creating flexible environment for the student to choose courses of their choice. In each semester the student has the opportunity to choose the elective from the bank of credits offered by CBCS Syllabus. Consequently elective courses are allotted to the students. The student has a fixed credit requirement for each semester. There is no mandatory credit requirement for a student to move to the next semester which provide chances to the student to clear the previous courses in the subsequent semesters.

17.Skill development:

Skill development courses are valuable tools for individuals seeking to stay competitive in the job market, advance in their careers, or explore new areas of interest. These courses are often geared towards improving employability, fostering career advancement, or supporting personal growth.

Some of the skill development courses offered by the college are-

Technical Skill Course-

- **Programming Languages:** Courses in programming languages like Python, Java, or JavaScript.
- **Data Analysis:** Courses in data analysis tools such as Excel, SQL, or data visualization tools.
- **Web Development:** Courses covering HTML, CSS, and other web development technologies

Soft skill Courses-

- **Communication Skills:** Courses focusing on effective written and verbal communication.
- **Teamwork and Collaboration:** Training programs to enhance collaboration and teamwork.

Online Learning Platforms:

Students have been informed to register the following for their benefit

- **Coursera, edX, LinkedIn Learning:** Platforms offering a wide range of courses on various topics.
- **Udemy:** Platform with diverse courses created by industry professionals.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College actively engaged in spreading the rich heritage of our country and traditional knowledge in the fields of arts, literature and culture. We adopt 3 language system English, Hindi and Odia as regional language for teaching learning. The institution has full fledged departments of Odia, Hindi, English and Sanskrit where full time UG and PG (only in Odia) are offered. Besides, Departments like Philosophy, Political Science, History and Sanskrit provide courses on Indian culture and value systems like Indian Ethics, Ayurveda, Bhagawad Gita, Upanishad, Indian Polity, Society and Culture, History and Culture of Odisha, Society and Culture in contemporary India etc. Faculty members of all departments are free to provide

the classroom delivery in multilingual mode (English, Odia and Hindi).

Programmes on social awareness of Indian value system, constitution, Mother Tongue Day, Hindi Divas, international Yoga Day, Birth and Death anniversaries of eminent personalities are organised in the college regularly. The students of the institute participate in various activities like music, dance and mono action competitions which reflects Local, Regional and National Culture and Traditions. Literary competitions are organised in English, Hindi and Odia languages.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OBE is an educational approach that focuses on defining clear learning outcomes and assessing the extent to which students achieve those outcomes. The IQAC has guided and motivated all the departments to frame their own POs, PSOs, COs which were viewed and revised time to time to check whether they are designed according to Bloom's Taxonomy or not. The faculties were requested to use Bloom's taxonomy to design assessments and evaluate students' cognitive skills at various levels.

Various teaching methodologies, pedagogical tools, and technology integration are used for enhancing learning. The students feedback and level of attainment of various outcomes are used further to make the teaching learning process more outcome oriented. Various seminars, or training sessions conducted for faculty to improve their understanding and implementation of OBE. Though maximum students go for higher studies after UG but the implementation of OBE help them to achieve their goals in their respective fields.

20.Distance education/online education:

The College is the study Centre for Odisha State Open University (OSOU) . Our staff remain in charge of co-ordinator of various programmes offered by the Universities. They are also engaged as evaluators for various courses offered by the university. The college also conducts examinations for various courses offered by the university

Faculties develop e-learning materials which are uploaded in the college website. Various online materials like selected lectures are also given to students in the class. Sometimes teachers help the students to clear their doubts by taking online classes.

Extended Profile

1.Programme	
1.1 Number of programmes offered during the year:	19
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	1703
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	524
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	1572
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	386
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	71

File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	57
4. Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	230
4.2 Total number of Classrooms and Seminar halls	33
4.3 Total number of computers on campus for academic purposes	60
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	9.83

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum implemented by DAV Autonomous College Titilagarh is based on model curriculum developed by UGC which has taken care of Regional, National and International needs. The POs, PSOs and COs are prepared course wise for UG and PG programmes separately.

General POs of the programme addressing local, regional, national, and global development needs are:

=> Inculcating skills and knowledge necessary to address complex environmental, gender related and legal issues.

=> Inculcating scientific temper among students, community and society at large.

PSOs addressing local, regional, national, and global development needs are:

=>Multicultural and multilingual approach.

=>Regional, National and Global issues in social sciences.

COs addressing local, regional, national, and global development needs are:

=> Value Education, Leadership development, Communication skill, Stress management, Ayurveda, Indian Philosophy and Culture, Indian Classical Literature including Bhagabad Gita and Upanishad.

=>Bio degradation, Environmental preservation and management. Sustainable development, Waste management, Eco friendly awareness

=>Indian Constitution, Indian Democracy, Public Administration, Human Rights, Gender Equity

=> Indian Economy, Village Economy, International Trade, Corporate Governance, Money banking and Finance, Marketing, Human Resource Management, Entrepreneurship Skill, Income Tax, GST.

=>Nanotechnology, Computer Network and Security, Data Science, Cloud Computing, Artificial Intelligence, Software Testing.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://davcollegetitilagarh.org/program-outcome/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

386

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

19

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The College aims at all round development of students to enable them to cope up with the changing scenarios of the contemporary society. It is made possible through the conscious efforts of integrating cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum offered through more than 81 courses. UG syllabi incorporates Ethics and Values in all the Semesters. The Environmental Studies and Disaster Management has been incorporated as a compulsory course. Several courses in the curriculum directly focus on Human Values and Gender Sensitization and Ethical Values. Classes on Human Right are taken by faculty members for final year students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

5

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

97

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

524

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://davcollegetitilagarh.org/stakeholders-feedback/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://davcollegetitilagarh.org/stakeholders-feedback/
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

578

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

245

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The College has put in place an effective mechanism to assess the learning levels of the students and organize specific programmes time to time for both advanced and slow learners. Induction programme is organised for the freshers to make acquainted on the teaching and learning methods followed in the curriculum.

Learning style and intelligence of the students are assessed by the different departments through continuous internal evaluation. Slow and advanced learners are shortlisted on the basis of class monitoring and a test conducted by each department after admission (before mid sem examination). On the basis of evaluation, faculty members identify students who need special attention and coaching. Department regularly make arrangements for remedial classes for slow learners. Students are free to bring their doubts to the teacher during practical class period and after theory period through telephonic or social groups like Whats app and telegram and individual attention is given to students for clarifying doubts and other technical assignments. Question banks are provided to students. Advanced learners are also coached by providing extra learning materials and links for e content available. They are engaged to take classes for slow learners. Faculties adopt vernacular medium of study and special coaching is given to improve spoken English. Skill development programmes are organised to identify talents of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://davcollegetitilagarh.org/lecture-note/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
24/02/2024	1703	71

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution implements various student centric methods for all programmes to inculcate among students the spirit of team work, co-operation, debate and to deal with complex situation.

The most commonly used experiential learning activities that the students get access to are Field work, Vermicomposting, Sanitizer preparation, Seminars, Role play, etc. Student's assignments and projects are done in laboratories for experimental learning. Students make posters, PPTs and projects and go for field studies.

For participative learning we adopt Describing methods to enhance word power, creative writings and communication skill, Brainstorming session to help blend different ideas together, Expert lectures to provide up to date knowledge

The various methods adopted for problem solving are Algorithm Design , Group Research Projects, Assignments, Students Participation Quizzes & Logical Games.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institution follows ICT enable teaching in addition to the traditional classroom education. Subsequent efforts are being taken by the administration. The teachers are obliged to use multiple ICT tools to communicate in a more creative and interactive learning environment. Faculty members prepares and uploads online lessons using interactive technology in the college website e-learning portal. The college has ICT enabled classrooms and smart classrooms. Desk-tops, Lap-tops and LCD Projector are used for effective teaching. The institution provides EBSCO, a digitized library where students & teachers can access e-books and e-journals. Online platforms like Google Meet & Zoom are used for quality teaching process. All the departments conducts Webinars and Guest Lectures according to new developments in the core subject. Cutting-edge educational technology like various conferencing apps, video lectures, and Power Point presentations are extensively used in classroom teaching. Whatsapp and Telegram groups are used to stay connected with students and also to share information, address queries, clear doubts and make announcements.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://davcollegetitilagarh.org/e_learning/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Before the commencement of the academic year, the Academic calendar is prepared taking into account the annual plans prepared by the Academic section, IQAC and Controller of Examination. The Academic calendar is made available in college website. The academic calendar specifies details like date of commencement of classes, Commemorative days, Annual Sports and Cultural activities, Mid Semester and Term End Semester examinations, Publication of Results, Government holidays and important festivals, etc. The college administration monitors the adherence to the academic calendar from time to time. Any deviation from Academic calendar is looked upon by the authority to suggest alternate steps to be taken after taking into consideration the particular circumstances which lead to the change. At the department level HOD regularly evaluates and ensure the adherence of faculty to their teaching plans. Absence of any faculty must be reported to the principal through HOD in advance in order to arrange a substitute teacher or alternate learning activity. Assessment of the academic performance of each department is carried out at the end of the session. Feedbacks are collected from stakeholders and analysed for required action to be taken for improvement.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

71

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

14

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

729

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

58

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

7

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The EMS is managed by Academia Electus 1.0 software. Automation of Examination Management System provides security, accuracy, reliability, transparency and confidentiality in the entire process. The office of the Controller of Examinations under the supervision of the Principal has initiated and implemented various reforms and innovations like Online form fill up and payment of examination fees, Display of examination notices, timetable on college website and WhatsApp groups of the students, Reception of question papers by COE through emails directly from the question setters . Availability of admit card in the college website, Encoding and decoding of answer scripts, and Downloading of Digital copy of statement of marks by the students from college website.

The various methods of Continous Internal Assesment are:

- The departments conducts periodical quiz test after completion of chapter.

- Students are advised to take classes on topics they are comfortable.
- Departments organise internal seminars.
- Regular practical classes are conducted for science students to improve the practical knowledge.
- Class tests are conducted to boost the confidence of the students before their examination.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://davcollegetitilagarh.org/exam/AdmitCard Search.php/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Program Outcomes and Course outcomes for all programmes are reviewed at the beginning of the session and they are uploaded in the college website. Teachers and students are communicated regarding this well in advance to make the teaching and learning experiences more purposeful and goal oriented. Outcome Based Education (OBE) paradigm was introduced in the curricula of college from 2019, which addresses knowledge, skills and values and holds a pragmatic and creative approach to life. It is adopted as a benchmarked for farther evaluation. The objectives are designed according to Bloom's Taxonomy. The Learning objective are based on three areas of learning ie knowledge, skills and attitudes. The Programme Outcomes and Course Outcomes work as guide to the teachers and students in achieving their short term and long term classroom goals. The objectives allow the students to see their progress in the bigger picture and in relation to their lesson's learning. The objectives are linked into subject standards and progression wherever possible. Success criteria for achieving the outcomes are negotiated with the students for optimum engagement to enable them to assess the progress they have made.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://davcollegetitilagarh.org/program_outcome/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

POs, PSOs & COs are measured in terms of results & feedback of the student which are periodically analysed by departments and remedial action are taken accordingly. The attainments of COs, POs, PSOs is realised through mid term exams, term end exams, results and other form of assessments of students. The results of mid-sem and term-end examination are provided to each department who analyse them paper wise and advise them for their improvement through extra theoretical and practical classes. Further the students are assessed through Lab work, Field studies also. Since the COs are mapped and are aligned with the questions set in the Question Papers (whether Internal or external) the faculty will be able to find out how far the students are able to reach the course attainments by looking at their performance and the marks they scored. The overall marks of the students, semester wise can be documented by Faculty for generating a Course Assessment Report / Graph and in turn their cumulative performance in the various courses in the programme of study can be arrived at by the end of the programme.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

425

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://davcollegetitilagarh.org/wp-content/uploads/2024/04/SSS-DAV-22-23_merged.pdf/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution has a well defined policy for promotion of research activities and to create an awareness among its faculties and students for research. The Research Cell takes initiatives to review and reinforce an atmosphere conducive to research work. It encourages the faculty members to join in the orientation programmes and workshops. Faculties are encouraged to register their names to become Ph.D scholars. The faculties who are awarded with Ph.D are encouraged to become guides for new scholars. Faculties are encouraged not only to present papers but also to organise conferences, seminars, webinars etc. Research Ethics Committee ensures that ethical values are not violated during the process of research and they stick to the code of ethics stated in research policy. The college library subscribes journals according to the needs of the faculty members and students. Besides, the faculty members and students are encouraged to access e-learning and research materials through EBSCO, e-Gyanagara, Researchgates etc. The institution adheres to the norms laid by the state Govt. of Odisha regarding the Start Up Policy(<https://startupodisha.gov.in/startup-policy/#>).

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://davcollegetitilagarh.org/wp-content/uploads/2022/02/NEW-RESEARCH-POLICY-DAV.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College provides healthy atmosphere, Infrastructure, resources and confidence for the enhancement of the capacities and competencies of students and teachers in innovative research & creative activities. Our focus is on generating and nurturing talents of the next generation. The Career Counselling Cell of the institution invites expertise from different industries to create awareness among students for a sustainable ecosystem. Several Career Counselling workshops, seminars, industry- visits are also organised by the college to develop the entrepreneurial skills and awareness among the students. It also organises lectures on Research Methodologies, Intellectual Property Rights to guide the stakeholders of the college. Various competitions like essay writing, poster making, debate, elocution etc. are organised to bring out the best of their talents. Students are also encouraged to participate in various skill development programs and internship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

16

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	https://davcollegetitilagarh.org/wp-content/uploads/2022/02/NEW-RESEARCH-POLICY-DAV.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

4

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

8

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College organizes extension and outreach activities to sensitise students on various social issues. These activities equip them with knowledge and experience to face realities outside the classroom in the real life contexts. The college has conducted many events. The college has adopted the nearby village "Jagua". Department of botany

has conducted "AWARENESS PROGRAMME IN SEED TREATMENT DURING RABI CROP" in the village. The college has conducted many events Swachh Bharat Abhiyan, Aids Awareness, Anti-Narcotic Drive, Gender Equality, Child and Women Welfare, Health and Environment Protection in the local community and villages. Students are made aware of social issues through: Seminars, Webinars. Onsite Visits Day observances. Extension activities. Blood donation camps are frequently organised successfully adding significant units of the blood every year to the blood bank of Sub Divisional Hospital, Titilagarh.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

9

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1575

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

8

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The campus of DAV Autonomous College Titilagarh is spread over a vast area of 44 acres of land on both side of National Highway NH59. The Infrastructural Facilities comprise: Campus Area -44 Acre with Built-up Area - (182131 Sqft.). There are 29 well-ventilated classrooms with sufficient seating space and proper electrification.

There are 9 Laboratories for Science practicals. The Administrative Section has total 09 offices like Principal Office, Staff Common Room, office of Controller of Examination, Establishment section, IQAC office, Account section, SAMS Office, +2 office. The College has 1 Seminar Halls , 4 Smart class rooms, 1 Library with Reading room. There are 2 boys Hostel, 1 Girls hostel, and 3 Common Room. There are 45 Staff Quarters. Other building includes NCC office, NSS office, Post Office, Sports Office, Hospital. The newly updated infrastructures for the academic year 2022-2023 includes bock for PG classroom, Administrative block, Town Hall and 1 boys hostel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The DAV College Titilagarh strives to provide adequate facilities for all round development of students in the fields of Cultural, Yoga and Sports activities.

For all cultural activities we have 1 Auditorium, Jaydev Bhawan, Gandhi Bhawan.

The sports facilities comprises of Two playgrounds with open pandals (One playground beside Commerce Block and another one beside Lecture Colony), One Volleyball Court, One Badminton Court, One Cricket Net practice Space beside Post-Office ,Table tennis, chess and carom in boy's and girl's common room, One Gymnasium for fitness activities.

Self Defence training classes are organised in the Open Stage for all the girl students to promote gender sensitisation, self reliance, self protection in unwanted situations, etc. Yoga classes are organised time to time in the open stage to promote the physical and mental well being of the students.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0.25

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Swami Dayananda Library located on the campus is spacious, well ventilated, and is equipped with 46980 collections of text books, reference books, back volumes of journals, audio-visuals, and CDs of offline e-resources. The total area of the library is 450 sq.m. The Reading room with 20 seating capacity is available in the Main Library. The library remains open from 9AM to 5PM on working days and from 10 AM to 1PM on holidays. Subscription/access to EBSCO sponsored by Department of Higher Education , Govt of Odisha which provides remote online access to over lakhs of e-books and e-

journals for students and faculties . The name of College e-journal database is Research Library(Publisher -Proquest). In addition library provides question papers of previous examinations. The library also has accession facility for blind students and teachers through Screen Reading software JAWA updated 2019. The library is semi automated with Integrated Library Management System Free Lancer Electus 1.0. The software performs the tasks like Tagging and Bar-coding of books in Library, Searching the availability of books, Issue and return of books by reading barcode, Stock Verification of book The library is also equipped with a Xerox machine, printer and scanner to get hard copies of required materials by users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://davcollegetitilagarh.org/library/

4.2.2 - Institution has access to the following: e- C. Any 2 of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year**

45

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College has 50 Computers for Students support, 15 for office purpose and 14 Computers for Faculties all managed and secured by competent personnel. The college has procured a secure domain for itself at <https://www.davcollegetitilagarh.org>. The digital information provided by the college through website is protected by Cyber security measures installing relevant software. Antivirus software has been installed in various systems for safety and security measures. The institution has Licensed Software viz. MS-Office-2019 Professional Plus, Windows 10 Operating System, Antivirus NP AV, Quick Heal pro. Similarly, the Open-Source Software includes SQL Server, Python, JAVA Programming Language and C, C++ LANGUAGE, Internet Connection with 10 MBPS Bandwidth from BSNL service Provider. Configuration, up gradation and maintenance of computer Networking in the campus are internally done by the competent technical staff regularly. 35 number of CCTV cameras have been installed and run as added security in all blocks for smooth working of the institution. Data is stored and made available through monitor at principal's office and reviewed as and when required by administration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1703	60

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus D. 5 Mbps - 20 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: C. Any two of the above
Facilities available for e-content development
 Media Centre
 Audio-Visual Centre
 Lecture Capturing System (LCS)
 Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

9.83

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution regularly strives to meet the growing needs of the students with distinctive plans and specific policies for the maintenance of the facilities available. Regular and periodic maintenance of equipment and infrastructure are done by the management and members of Campus Maintenance Committee of the Institute. Sufficient resources are allocated for regular up keeping of the infrastructure with an effective mechanism to promote the optimum use. The Laboratories are fully functional with the necessary equipment and apparatus. Attacks from malicious software and virus are checked with constantly updated antivirus software and firewalls. All equipment and consumable in the lab are purchased after obtaining quotations. The sports facilities are looked after by the Lecturer in Physical Education. He is in-charge of the gymnasium, various play areas and also keeps an eye on the condition of the equipment under his control. There are electricians, and plumbers deputed by management for the maintenance of classroom and related infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

974

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

390

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

14

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

135

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

116

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students play an active role in various academic and administrative bodies and committees within the Institute, fostering a participatory and inclusive environment. Students are nominated by the principal to the Students' Welfare Committee based on attendance and merits in the field of academics, sports and other co-curricular

activities. . They contribute to coordinate academic events and co-curricular activities, ensuring a well-rounded college experience. Program monitoring unit of RUSA- 2.0 and the IDP program as well as IQAC have student representatives. They participate in all the meetings, take active role in decision making and implementation of the resolutions. Students participate as volunteers as and when required in conducting various programmes. The students take all initiatives and participate actively under the supervision of respective officer in-charge in various programmes and celebrations. The annual day celebrations and annual sports day are conducted by the Student Union.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

6

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has an Alumni Association which aims to encourage the members to take active interest in the activities and progress of the Alma Mater. They provide assistance for all round development of the College, promote and encourage friendly relations among all the members. Alumni have contributed to development of the institution through valuable feedback, guidance and counselling to students . The most notable involvement of the alumni is by contributing their time in activities of the college and mentoring students.

Departments have created Whats app groups of alumni where the take active part in posting various jobs , training and other internship related posts.The members of the association are actively involved

in organising lectures to give students a broader perspective of their subject. The alumni through interactive sessions share their experiences and guide them on focusing their efforts towards getting better placement and career. Some of the alumni have sponsored memorial prizes to the toppers of various departments which are awarded on the Foundation Day of the institution every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision and mission of the college is displayed on the website. The institution operates under a democratic and participatory mode of governance, involving all stakeholders actively in its administration. To prepare the students to meet the needs of the changing time, the College has been introducing new programmes at UG levels on need basis. The staff members are entrusted with the responsibility of looking after the academic and administrative bodies like Board of Studies, Academic Council, Governing Body. The Office of the Controller of Examination looks after the examination related activities. College Mission aims to promote for value based education, skill development and holistic development of students through academic pursuits and making them more employable and knowledgeable.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://davcollegetitilagarh.org/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralization of management

The Institute follows committee system for implementation of all its decisions. The Committees and Departments of the institution are given maximum academic autonomy and administrative autonomy. Academic related matters such as setting up of internal test question papers, evaluation of internal test, design and development of Question Bank, proposing names of eligible external examiners etc. are done by the departments independently. Departments are given the responsibility to plan and organize programmes, seminars, industrial visits institute- industry interactions etc. Departments are given autonomy to prepare the estimates for future expansion of the departments.

Participative management

At the top of the management level, the Governing Body of the College has two representatives from the senior faculties along with the Principal. Every year the composition of the committee is changed to provide a uniform platform for overall development of the faculty members. Faculty is appointed as In charge for various committees and are given autonomy to carry out various activities with the involvement of students: Academic Planning, Student Support, Research & Faculty Enhancement, Examinations, IQAC, Library Advisory Committee, Society & Environment, Voluntary Associations, Publications & Website, and others.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	https://davcollegetitilagarh.org/wp-content/uploads/2022/03/ORGANOGRAM-DAV.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Strategic Plan is the roadmap document of the institution that defines its strategy, direction and helps in realizing its vision and objectives. The Principal who is the Chairperson of the IQAC convenes a meeting of the Staff Council and seeks the opinions of the staff about the draft plan. Suitable modifications are also made on need basis and finally conveys to Governing Body. Once college finalises the Annual Plan it is communicated to all for implementation.

It covers various academic plans like

to start more number of PG courses of the existing degree courses.

to introduce more number of value added and skill development courses

to develop research culture among staffs

to focus on employability by strengthening the placement cell

to develop more students centric methods in teaching process.

to provide physical training in the form of participation in games and sports,

to establish better academic practices and MoUs with industries and research institutions.

It covers various infrastructural plans like

construction of new Academic and PG block.

construction of more Smart class rooms.

construction of Reading Room in the Library.

Renovation and up gradation of Science Laboratories

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution has a clearly defined organizational structure to strategize plan, to formulate policies and to run the institution in an efficient and outcome oriented manner. It consists of Statutory Bodies that function in compliance with the vision, regulation, policies and statutes, stipulated by the Government, UGC, Affiliating University and the organization. The Principal, Head of Departments, Committee / Cell in-Charges and Office Staff monitor and work together for the effective implementation of these policies. The Principal is the overall in-charge of the institution. At the departmental level, Heads of the Departments are given responsibility to manage the departmental affairs and academic activities. They are supported by other departmental faculties, demonstrators, storekeepers and Group-D employees. Staff members of the college have been assigned different co-curricular and extracurricular responsibilities for smooth management of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://davcollegetitilagarh.org/wp-content/uploads/2022/03/ORGANOGRAM-DAV.pdf
Upload any additional information	View File
Paste link for additional Information	https://davcollegetitilagarh.org/wp-content/uploads/2023/10/Revised-Duty-Chart_231004_165001.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has well-defined welfare measures for the teaching and non-teaching staff.

- Residential quarters with water supply are provided at a nominal rent .
- Leave is sanctioned to the staff for personal work, Refresher Courses/Orientation programs /Seminars etc.
- Service benefits like EPF, EL, and Maternity Leave are sanctioned as and when required.
- Workspaces and reading room facilities/computer space are provided in the office as well as in library.
- Parking places are available for staff and students.
- Rehabilitation provisions for dependents of deceased staff is followed.

- The Management is easily approachable to the staff through proper channel.
- CCTVs and security guards ensure security of staff and students.
- Water Coolers and Air Conditioners have been set up on different usable strategic points. Washrooms for staff and students are available.
- Separate common rooms for staff, boys and girls are available.
- Hospital exists in the college campus.
- Post Office functions inside the college campus.
- Canteen facility is available inside college campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

21

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal audit - Financial planning and review are done at periodic intervals to maintain transparency in all financial transactions. Whatever expenditure is incurred, it is always done after an internal audit of the proposal as well as after the expenditure is done. For that purpose, one of our senior teacher is given the charge of Accounts Bursar. He studies the appropriateness of the estimated expenditure and approves the draft. After the verification of the draft by the Accounts Bursar, The Principal approves the proposal for any particular expense. If the amount is a bigger one , the principal places the proposal before the Governing Body. And after getting the approval from the Governing Body, that financial activity is carried out.

External Audit- After the Completion of every financial year, the Principal invites one of the members of the CA Association as approved by the Government through the Director, Higher Education, Odisha, Bhubaneswar. The team of auditors then take up the audit of the income and expenditure incurred during the financial year and submit the report to the govt. If any clarification is sought in any

matter regarding audit, it is compiled by the Principal within the stipulated period of time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College has a well-defined financial policy for mobilization of funds and its optimal utilization. The major source of income is fees collection from students. Before the commencement of every financial year, various proposals are submitted by the HODs, Librarian, Accountants, Sports Officer etc. to the Principal for preparation of the budget. The Principal then calls a meeting of HODs, Bursars, Librarian, Co-ordinators of various Cells and IQAC to decide and judiciously allocate funds. A budget is prepared and presented before the GB. Once the budget is approved, the funds are disbursed. In case of special grants/funds received from funding agencies like RUSA, IDP and State Government, the Principal through the various committees monitors the proper utilization of grants as per guidelines. Sometimes funds are received from local representatives with a definite purpose for developmental activities of institution, students, for scholarships, etc. The amount spent for conduct of examination, evaluation of papers, conduct of Boards of Studies etc. are properly verified by the Controller of Examinations, scrutinised by the Accounts Bursar and then audited by the CA approved by the Govt. of Odisha at the end of the financial year.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC plays a vital role in maintaining academic excellence in the Institution by adopting different strategies

Academic Initiatives:

- IQAC in collaboration with Controller of Examination and the Academic Bursar prepares the Academic Calendar at the beginning of the session and monitors its adherence through administrative mechanism of the institution.
- Took steps to initiate more numbers of MOU and monitors that the MOU remain functional.
- Academic audit was conducted with external members from OSHEC.
- Regularly review the achievement of COs and Pos. Design and implement teaching-learning strategies aligned with the COs and POs
- Ensure access of the necessary resources, such as technology, learning materials, and professional development opportunities, to effectively implement OBE.
- Took active steps for ISO 9001-2015 certification.
- The IQAC Cell organizes various seminars, webinars, workshops, and events throughout the academic session.

Co-curricular initiatives

- Organises Induction Programme for newly admitted students.
- Celebrates the commemorative days of Institutional, Local, National and International importance.
- Took steps for establishment of Solar Panel.
- Organises various soft skill programme to equip the students with various desirable skills.
- Conducts Green audit, safety audit and energy audit to

maintain quality.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://davcollegetitilagarh.org/events/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC of the institution is viewed as a co-ordinating and facilitating organ among various wings of the college with an objective to assure quality and excellence. The teaching plan for each semester is effectively implemented as per the requirements. Faculty members are instructed to maintain their lesson plan in the beginning of the semester for their respective subjects. Lesson plans are followed by the faculty and is monitored by the Head of the Department and Principal. The teaching-learning process, pedagogy are frequently reviewed. The teachers are suggested to conduct Add-on courses, remedial classes and to use ICT based teaching methods to improve the teaching learning process. Awareness programmes are organised by IQAC to create gender sensitivity among students and staff. It motivates each Department and faculty to enhance collaboration, linkages, MoUs, and for Capacity Building. Use feedback, assessment results, and stakeholder inputs to drive continuous improvement in OBE implementation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO

A. Any 4 or all of the above

Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://davcollegetitilagarh.org/wp-content/uploads/2024/04/6.5.3-annual-report-2022-23-edited.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being one of the lead and large co-education college of western Odisha as well as the only Autonomous college under Rajendra University, the institution is committed to ensure the gender equity. To ensure fairness, strategies and measures are taken to compensate women's historical and social disadvantages that prevent women and men from otherwise operating on a level playing field. Equity leads to equality. Women faculty actively participate in various administrative positions like Governing Body, Academic Council and in decision making committees like IQAC, Examination. A proper gender balance is maintained .Gender sensitisation programmes are frequently organized by administrations, departments and committees. Sessions on gender awareness, safety and security measures, anti-ragging and anti-sexual harassment are included in the Student Induction Programmes. Workshops are organised on human rights, legal rights, cyber security, physical safety and medical awareness to raise gender consciousness. Seminars have been conducted with police officers to sensitise the students about crimes against women, trafficking and cybercrimes etc. Self -Defence trainings are organized to make girl students self-reliant. Celebrations of important days such as International Women's Day, National Girl Child Day etc. Girl students are encouraged for active participation in all co-curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Institution makes every effort to ensure that there is a sustainable eco-friendly waste -management and disposal system. A 3R policy of Reduce, Recycle and Reuse has been effectively adopted in the college. Efforts are made to minimize waste generation to move towards a "zero-discharge" campus. The institution follows the sustainable eco-friendly green campus policy from generation of waste to disposal of waste. The main steps in the waste management include: Segregation of waste. Handling of waste. Disposal of waste. Use of single-use plastic is banned in the campus. The wastes from dustbins are taken away periodically by the waste collection agency of the Municipal Body of Titilagarh. The minimal amount of Non-Biodegradable waste is mostly burnt in pits and some of them are sent for recycling. Most waste generated from laboratories does not contain any hazardous chemical waste. The chemical are diluted with water taking proper precautions before disposals. The washroom wastes are directed to a septic tank. No bio-medical or radioactive waste is produced in laboratory.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

B. Any 3 of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution is committed to provide an inclusive environment for holistic growth that is tolerant, and harmonious towards diverse groups. Equal opportunities in yearlong activities instil a feeling of unity and togetherness. Induction program for fresher helps to overcome regional, social and cultural differences among the students. The committee constituted in the campus like Grievance Redressal Cell, Anti-sexual Harassment Cell, Anti-Ragging Cell, Discipline Committee and Student Welfare Committees ensures justice, equality and inclusiveness of all in the campus. Much of the co-curricular activities provide an inclusive environment as initiative to cherish and celebrate the rich cultural heritage of our country. Celebration of Republic Day and Independence Day nurtures a deep-rooted cultural belief and a strong sense of national identity. Birth anniversaries of eminent personalities like Dayanada Saraswati, Vivekananda, Subash Bose, Gangadhar Meher are observed, providing opportunities for students to learn about different cultures and historical figures who have made significant contributions to society. Through pledges and oath-taking ceremonies, students commit to upholding values like tolerance, unity, and mutual respect. Observes significant occasions such as Rastriya Ekta Divas, Constitution Day, Annual Day Celebration, Foundation Day Celebration, Utkal Divas, Matrubhasa Divas for awareness-raising and educational activities related to social, environmental, and global issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution believes in creating holistic citizens and organizes various programmes to sensitize students and employees on the constitutional obligation including values, rights, duties and responsibilities of the citizens. Student Induction Programme conducted every year to emphasize responsibilities along with code of ethics of the institution. Celebration of Independence Day, Republic day and Constitution Day are done to foster patriotic zeal and civic responsibilities among staffs and students. Awareness Programmes like: Swachh Bharat Abhiyan, Drive against plastics, Tree plantation, Blood Donation Camp, Health and Hygiene etc. are organised. Employees of the college actively participate in election duties. Eligible students are motivated to exercise their voting rights. Vigilance Week and Anti-Corruption Day are celebrated in the college. Recitation of Preamble on Unity Day, Constitutional Day and Republic Day reaffirms the commitment towards becoming responsible citizens. Students participates in various drives that aim towards betterment of society through blood donation camps, green landscaping, cleanliness. Rallies are also organised on organ donation alcoholism, drug abuse etc.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other

A. All of the above

staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The various International days, National and local festivals observed in our institution are as following

- World Environment Day- 5th June-Awareness Programmes and Planting of trees were organized.
- Nuakhai Bhetghat- A local festival of Western Odisha is celebrated inside the campus inviting the eminent students and staffs to foster a spirit of unity and fraternity.
- World Aids Day (Dec-1) - Awareness on Aids and its prevention is created among students with help of experts from medical department.
- Human Rights Day- (Dec 10) -Workshop for students is organised to create awareness on human rights and the constitutional and legal provisions our country has to protect it.
- Swami Dayananda Jayanti- (Feb 12)- Life, Teachings and Ideologies of Swami ji are discussed.
- Parakram Diwas (Jan 23rd)- Celebrated to remember the works of Netaji Subhash Chandra Bose and Veer Surendra Sai.
- National Voters Day (Jan 25th)- Students and staff took pledge in the name of constitution and awareness was created.
- Bhasha Dias (feb 21) -Intra college competitions were organized prior to the day and was commemorated thus.
- International Women's Day (8th March)-- Each year it is celebrated through various programmes on women empowerment.
- International Yoga Day (June 21st) -A yoga orientation program and a mass yoga performance was conducted.
- Independence day, Republic day, Gandhi jayanti, Ganesh & Saraswati Puja, NCC Day, Kargil Divas, Vijay Divas, were

celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

(A) Title of the Practice: Nurturing Leadership and Citizenship Values through NCC

To cultivate interpersonal, social and national responsibilities, fitness, discipline and leadership skills among students promoting NCC along with the regular curricula is the best solution for their all round development. There are 2 NCC units 1 Boys unit of 50 seats and 1 Girls unit of 26 seats. During the admission time in the institution students opt for NCC. From among all those applicants the required number of cadets are selected. Various Camps Attended by cadets and 1 student attended International Youth Exchange Programme at Moscow. Lack of adequate infrastructure such as training grounds, climbing walls, jumping hurdles, firing range are some of the problems.

(B) 1. Title of the Practice: Green Environment

Tamil Nadu very often tops the heat map of the state. Because of local deforestation, air pollution and soil erosion, this practice is the most suitable one to promote the green environment. The practice of taking care of the green environment is continually being done by the extension activities through NSS and NCC inside and outside the college. The entire campus is full of green trees. Anybody could feel the pleasure of shadows of the trees in the scorching sun of the summer. Damaged Fence and water facilities are some of the problems encountered.

File Description	Documents
Best practices in the Institutional website	https://davcollegetitilagarh.org/best-practices-2/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Title - Educational upliftment of minority, backward and deprived students of our region.

The College basically caters to the educational needs of the remote pockets of western districts like Bolangir, Kalahandi, Nuapada, Sonapur, Boudh and Kandhamal. Almost 88% people of these districts live in rural areas and rate of illiteracy is 44% as per 2011 census. Most of the people of these regions belong to the socio-economically backward sections of the society. Educational upliftment of the children of these people is one of the best means to mobilise them upward in the socio economic ladder. . The Internal Quality Assurance Cell (IQAC) has become a vital bridge between educational institutions and the needs of the student community. These initiatives include student Induction Programs, Academic and Industry Collaborations, Capacity Development and Skill Enhancement Initiatives. The administrative mechanism helps maximum number of students to avail scholarship. a total of 929 students are availing different state and central Govt scholarships. Academic, personal as well as emotional needs of the students are taken care of through mentor-mentee system to boost their confidence. The institution protects the interest of backward and minority students and stands for the providing equal opportunity without discrimination. Awareness programmes are conducted on various State Govt and Central Govt scholarship schemes scheme.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The curriculum implemented by DAV Autonomous College Titilagarh is based on model curriculum developed by UGC which has taken care of Regional, National and International needs. The POs, PSOs and COs are prepared course wise for UG and PG programmes separately.

General POs of the programme addressing local, regional, national, and global development needs are:

=> Inculcating skills and knowledge necessary to address complex environmental, gender related and legal issues.

=> Inculcating scientific temper among students, community and society at large.

PSOs addressing local, regional, national, and global development needs are:

=> Multicultural and multilingual approach.

=> Regional, National and Global issues in social sciences.

COs addressing local, regional, national, and global development needs are:

=> Value Education, Leadership development, Communication skill, Stress management, Ayurveda, Indian Philosophy and Culture, Indian Classical Literature including Bhagavad Gita and Upanishad.

=> Bio degradation, Environmental preservation and management. Sustainable development, Waste management, Eco friendly awareness

=> Indian Constitution, Indian Democracy, Public Administration, Human Rights, Gender Equity

=> Indian Economy, Village Economy, International Trade, Corporate Governance, Money banking and Finance, Marketing, Human Resource Management, Entrepreneurship Skill, Income Tax, GST.

=>Nanotechnology, Computer Network and Security, Data Science, Cloud Computing, Artificial Intelligence, Software Testing.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://davcollegetitilagarh.org/program-outcome/

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

386

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility	
1.2.1 - Number of new courses introduced across all programmes offered during the year	
0	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System	
19	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum	
<p>The College aims at all round development of students to enable them to cope up with the changing scenarios of the contemporary society. It is made possible through the conscious efforts of integrating cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum offered through more than 81 courses. UG syllabi incorporates Ethics and Values in all the Semesters. The Environmental Studies and Disaster Management has been incorporated as a compulsory course. Several courses in the curriculum directly focus on Human Values and Gender Sensitization and Ethical Values. Classes on Human Right are taken by faculty members for final year students.</p>	

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

5

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

97

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

524

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the **A. All 4 of the above**

syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://davcollegetitilagarh.org/stakeholders-feedback/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://davcollegetitilagarh.org/stakeholders-feedback/
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

578

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

245

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The College has put in place an effective mechanism to assess the learning levels of the students and organize specific programmes time to time for both advanced and slow learners. Induction programme is organised for the freshers to make acquainted on the teaching and learning methods followed in the curriculum.

Learning style and intelligence of the students are assessed by the different departments through continuous internal evaluation. Slow and advanced learners are shortlisted on the basis of class monitoring and a test conducted by each department after admission (before mid sem examination). On the basis of evaluation, faculty members identify students who need special attention and coaching. Department regularly make arrangements for remedial classes for slow learners. Students are free to bring their doubts to the teacher during practical class period and after theory period through telephonic or social groups like Whats app and telegram and individual attention is given to students for clarifying doubts and other technical assignments. Question banks are provided to students. Advanced learners are also coached by providing extra learning materials and links for e content available. They are engaged to take classes for slow learners. Faculties adopt vernacular medium of study and special coaching is given to improve spoken English. Skill development programmes are organised to identify talents of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://davcollegetitilagarh.org/lecture-note/

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
24/02/2024	1703	71

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution implements various student centric methods for all programmes to inculcate among students the spirit of team work, co-operation, debate and to deal with complex situation.

The most commonly used experiential learning activities that the students get access to are Field work, Vermicomposting, Sanitizer preparation, Seminars, Role play, etc. Student's assignments and projects are done in laboratories for experimental learning. Students make posters, PPTs and projects and go for field studies.

For participative learning we adopt Describing methods to enhance word power, creative writings and communication skill, Brainstorming session to help blend different ideas together, Expert lectures to provide up to date knowledge

The various methods adopted for problem solving are Algorithm Design , Group Research Projects, Assignments, Students Participation Quizzes & Logical Games.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institution follows ICT enable teaching in addition to the traditional classroom education. Subsequent efforts are being taken by the administration. The teachers are obliged to use

multiple ICT tools to communicate in a more creative and interactive learning environment. Faculty members prepares and uploads online lessons using interactive technology in the college website e-learning portal. The college has ICT enabled classrooms and smart classrooms. Desk-tops, Lap-tops and LCD Projector are used for effective teaching. The institution provides EBSCO, a digitized library where students & teachers can access e-books and e-journals. Online platforms like Google Meet & Zoom are used for quality teaching process. All the departments conducts Webinars and Guest Lectures according to new developments in the core subject. Cutting-edge educational technology like various conferencing apps, video lectures, and Power Point presentations are extensively used in classroom teaching. Whatsapp and Telegram groups are used to stay connected with students and also to share information, address queries, clear doubts and make announcements.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://davcollegetitilagarh.org/e-learning/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Before the commencement of the academic year, the Academic calendar is prepared taking into account the annual plans prepared by the Academic section, IQAC and Controller of Examination. The Academic calendar is made available in college website. The academic calendar specifies details like date of

commencement of classes, Commemorative days, Annual Sports and Cultural activities, Mid Semester and Term End Semester examinations, Publication of Results, Government holidays and important festivals, etc. The college administration monitors the adherence to the academic calendar from time to time. Any deviation from Academic calendar is looked upon by the authority to suggest alternate steps to be taken after taking into consideration the particular circumstances which lead to the change. At the department level HOD regularly evaluates and ensure the adherence of faculty to their teaching plans. Absence of any faculty must be reported to the principal through HOD in advance in order to arrange a substitute teacher or alternate learning activity. Assessment of the academic performance of each department is carried out at the end of the session. Feedbacks are collected from stakeholders and analysed for required action to be taken for improvement.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

71

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

14

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

729

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

58

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

7

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The EMS is managed by Academia Electus 1.0 software. Automation of Examination Management System provides security, accuracy, reliability, transparency and confidentiality in the entire process. The office of the Controller of Examinations under the supervision of the Principal has initiated and implemented various reforms and innovations like Online form fill up and payment of examination fees, Display of examination notices, timetable on college website and WhatsApp groups of the students, Reception of question papers by COE through emails directly from the question setters. Availability of admit card in the college website, Encoding and decoding of answer scripts, and Downloading of Digital copy of statement of marks by the students from college website.

The various methods of Continuous Internal Assessment are:

- The departments conducts periodical quiz test after completion of chapter.
- Students are advised to take classes on topics they are comfortable.
- Departments organise internal seminars.
- Regular practical classes are conducted for science students to improve the practical knowledge.
- Class tests are conducted to boost the confidence of the students before their examination.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://davcollegetitilagarh.org/exam/AdmitCard_Search.php/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Program Outcomes and Course outcomes for all programmes are reviewed at the beginning of the session and they are uploaded in the college website. Teachers and students are communicated regarding this well in advance to make the teaching and learning experiences more purposeful and goal oriented. Outcome Based Education (OBE) paradigm was introduced in the curricula of college from 2019, which addresses knowledge, skills and values and holds a pragmatic and creative approach to life. It is adopted as a benchmarked for farther evaluation. The objectives are designed according to Bloom's Taxonomy. The Learning objective are based on three areas of learning ie knowledge, skills and attitudes. The Programme Outcomes and Course Outcomes work as guide to the teachers and students in achieving their short term and long term classroom goals. The objectives allow the students to see their progress in the bigger picture and in relation to their lesson's learning. The objectives are linked into subject standards and progression wherever possible. Success criteria for achieving the outcomes are negotiated with the students for optimum engagement to enable them to assess the progress they have made.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	https://davcollegetitilagarh.org/program_outcome/

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

POs, PSOs & COs are measured in terms of results & feedback of the student which are periodically analysed by departments and remedial action are taken accordingly. The attainments of COs, POs, PSOs is realised through mid term exams, term end exams, results and other form of assessments of students. The results of mid-sem and term-end examination are provided to each department who analyse them paper wise and advise them for their improvement through extra theoretical and practical classes. Further the

students are assessed through Lab work, Field studies also. Since the COs are mapped and are aligned with the questions set in the Question Papers (whether Internal or external) the faculty will be able to find out how far the students are able to reach the course attainments by looking at their performance and the marks they scored. The overall marks of the students, semester wise can be documented by Faculty for generating a Course Assessment Report / Graph and in turn their cumulative performance in the various courses in the programme of study can be arrived at by the end of the programme.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

425

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://davcollegetitilagarh.org/wp-content/uploads/2024/04/SSS-DAV-22-23_merged.pdf/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution has a well defined policy for promotion of research activities and to create an awareness among its faculties and students for research. The Research Cell takes initiatives to review and reinforce an atmosphere conducive to research work. It encourages the faculty members to join in the orientation programmes and workshops. Faculties are encouraged to register their names to become Ph.D scholars. The faculties who are awarded with Ph.D are encouraged to become guides for new scholars. Faculties are encouraged not only to present papers but also to organise conferences, seminars, webinars etc. Research Ethics Committee ensures that ethical values are not violated during the process of research and they stick to the code of ethics stated in research policy. The college library subscribes journals according to the needs of the faculty members and students. Besides, the faculty members and students are encouraged to access e-learning and research materials through EBSCO, e-Gyanagara, Researchgates etc. The institution adheres to the norms laid by the state Govt. of Odisha regarding the Start Up Policy(<https://startupodisha.gov.in/startup-policy/#>).

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://davcollegetitilagarh.org/wp-content/uploads/2022/02/NEW-RESEARCH-POLICY_DAV.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

0

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The College provides healthy atmosphere, Infrastructure, resources and confidence for the enhancement of the capacities and competencies of students and teachers in innovative research & creative activities. Our focus is on generating and nurturing talents of the next generation. The Career Counselling Cell of the institution invites expertise from different industries to create awareness among students for a sustainable ecosystem.

Several Career Counselling workshops, seminars, industry- visits are also organised by the college to develop the entrepreneurial skills and awareness among the students. It also organises lectures on Research Methodologies, Intellectual Property Rights to guide the stakeholders of the college. Various competitions like essay writing, poster making, debate, elocution etc. are organised to bring out the best of their talents. Students are also encouraged to participate in various skill development programs and internship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

16

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	https://davcollegetitilagarh.org/wp-content/uploads/2022/02/NEW-RESEARCH-POLICY-DAV.pdf
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

4

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

8

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The College organizes extension and outreach activities to sensitise students on various social issues. These activities equip them with knowledge and experience to face realities outside the classroom in the real life contexts. The college has conducted many events. The college has adopted the nearby village "Jagua". Department of botany has conducted "AWARENESS PROGRAMME IN SEED TREATMENT DURING RABI CROP" in the village. The college has conducted many events Swatch Baharat Abhiyan, Aids Awareness, Anti-Narcotic Drive, Gender Equality, Child and Women Welfare, Health and Environment Protection in the local community and villages. Students are made aware of social issues through:

Seminars, Webinars. Onsite Visits Day observances. Extension activities. Blood donation camps are frequently organised successfully adding significant units of the blood every year to the blood bank of Sub Divisional Hospital, Titilagarh.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

9

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

1575

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration	
3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work	
8	
File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded
3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)	
3	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
<p>The campus of DAV Autonomous College Titilagarh is spread over a vast area of 44 acres of land on both side of National Highway NH59. The Infrastructural Facilities comprise: Campus Area -44 Acre with Built-up Area - (182131 Sqft.). There are 29 well-ventilated classrooms with sufficient seating space and proper electrification. There are 9 Laboratories for Science practicals. The Administrative Section has total 09 offices like Principal Office, Staff Common Room, office of Controller of Examination, Establishment section, IQAC office, Account section, SAMS Office, +2 office. The College has 1 Seminar Halls , 4 Smart class rooms, 1 Library with Reading room. There are 2 boys Hostel, 1</p>	

Girls hostel, and 3 Common Room. There are 45 Staff Quarters. Other building includes NCC office, NSS office, Post Office, Sports Office, Hospital. The newly updated infrastructures for the academic year 2022-2023 includes block for PG classroom, Administrative block, Town Hall and 1 boys hostel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The DAV College Titilagarh strives to provide adequate facilities for all round development of students in the fields of Cultural, Yoga and Sports activities.

For all cultural activities we have 1 Auditorium, Jaydev Bhawan, Gandhi Bhawan.

The sports facilities comprises of Two playgrounds with open pandals (One playground beside Commerce Block and another one beside Lecture Colony), One Volleyball Court, One Badminton Court, One Cricket Net practice Space beside Post-Office, Table tennis, chess and carom in boy's and girl's common room, One Gymnasium for fitness activities.

Self Defence training classes are organised in the Open Stage for all the girl students to promote gender sensitisation, self reliance, self protection in unwanted situations, etc. Yoga classes are organised time to time in the open stage to promote the physical and mental well being of the students.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0.25

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Swami Dayananda Library located on the campus is spacious, well ventilated, and is equipped with 46980 collections of text books, reference books, back volumes of journals, audio-visuals, and CDs of offline e-resources. The total area of the library is 450 sq.m. The Reading room with 20 seating capacity is available in the Main Library. The library remains open from 9AM to 5PM on working days and from 10 AM to 1PM on holidays.

Subscription/access to EBSCO sponsored by Department of Higher Education , Govt of Odisha which provides remote online access to over lakhs of e-books and e-journals for students and faculties . The name of College e-journal database is Research Library(Publisher -Proquest). In addition library provides question papers of previous examinations. The library also has accession facility for blind students and teachers through Screen Reading software JAWA updated 2019. The library is semi automated with Integrated Library Management System Free Lancer Electus 1.0. The software performs the tasks like Tagging and Bar-coding of books in Library, Searching the availability of books, Issue and return

of books by reading barcode, Stock Verification of book The library is also equipped with a Xerox machine, printer and scanner to get hard copies of required materials by users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://davcollegetitilagarh.org/library/

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

45

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College has 50 Computers for Students support, 15 for office purpose and 14 Computers for Faculties all managed and secured by competent personnel. The college has procured a secure domain for itself at <https://www.davcollegetitilagarh.org>. The digital information provided by the college through website is protected by Cyber security measures installing relevant software. Antivirus software has been installed in various systems for safety and security measures. The institution has Licensed Software viz. MS-Office-2019 Professional Plus, Windows 10 Operating System, Antivirus NP AV, Quick Heal pro. Similarly, the Open-Source Software includes SQL Server, Python, JAVA Programming Language and C, C++ LANGUAGE, Internet Connection with 10 MBPS Bandwidth from BSNL service Provider. Configuration, up gradation and maintenance of computer Networking in the campus are internally done by the competent technical staff regularly. 35 number of CCTV cameras have been installed and run as added security in all blocks for smooth working of the institution. Data is stored and made available through monitor at principal's office and reviewed as and when required by administration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
1703	60

File Description	Documents
Upload any additional information	No File Uploaded
4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	D. 5 Mbps - 20 Mbps
File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded
4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	C. Any two of the above
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)	
9.83	
File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.	

The institution regularly strives to meet the growing needs of the students with distinctive plans and specific policies for the maintenance of the facilities available. Regular and periodic maintenance of equipment and infrastructure are done by the management and members of Campus Maintenance Committee of the Institute. Sufficient resources are allocated for regular up keeping of the infrastructure with an effective mechanism to promote the optimum use. The Laboratories are fully functional with the necessary equipment and apparatus. Attacks from malicious software and virus are checked with constantly updated antivirus software and firewalls. All equipment and consumable in the lab are purchased after obtaining quotations. The sports facilities are looked after by the Lecturer in Physical Education. He is in-charge of the gymnasium, various play areas and also keeps an eye on the condition of the equipment under his control. There are electricians, and plumbers deputed by management for the maintenance of classroom and related infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

974

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File
5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
390	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances	A. All of the above

through appropriate committees	
File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File
5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
14	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of outgoing students progressing to higher education	
135	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
116	

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students play an active role in various academic and administrative bodies and committees within the Institute, fostering a participatory and inclusive environment. Students are nominated by the principal to the Students' Welfare Committee based on attendance and merits in the field of academics, sports and other co-curricular activities. . They contribute to coordinate academic events and co-curricular activities, ensuring a well-rounded college experience. Program monitoring unit of RUSA- 2.0 and the IDP program as well as IQAC have student representatives. They participate in all the meetings, take active role in decision making and implementation of the resolutions. Students participate as volunteers as and when required in conducting various programmes. The students take all initiatives and participate actively under the supervision of respective officer in-charge in various programmes and celebrations. The annual day celebrations and annual sports day are conducted by the Student Union.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

6

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has an Alumni Association which aims to encourage the members to take active interest in the activities and progress of the Alma Mater. They provide assistance for all round development of the College, promote and encourage friendly relations among all the members. Alumni have contributed to development of the institution through valuable feedback, guidance and counselling to students. The most notable involvement of the alumni is by contributing their time in activities of the college and mentoring students. Departments have created Whats app groups of alumni where they take active part in posting various jobs, training and other internship related posts. The members of the association are actively involved in organising lectures to give students a broader perspective of their subject. The alumni through interactive sessions share their experiences and guide them on focusing their efforts towards getting better placement and career. Some of the alumni have sponsored memorial prizes to the toppers of various departments which are awarded on the Foundation Day of the institution every year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision and mission of the college is displayed on the website. The institution operates under a democratic and participatory mode of governance, involving all stakeholders actively in its administration. To prepare the students to meet the needs of the changing time, the College has been introducing new programmes at UG levels on need basis. The staff members are entrusted with the responsibility of looking after the academic and administrative bodies like Board of Studies, Academic Council, Governing Body. The Office of the Controller of Examination looks after the examination related activities. College Mission aims to promote for value based education, skill development and holistic development of students through academic pursuits and making them more employable and knowledgeable.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://davcollegetitilagarh.org/

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralization of management

The Institute follows committee system for implementation of all its decisions. The Committees and Departments of the institution are given maximum academic autonomy and administrative autonomy. Academic related matters such as setting up of internal test question papers, evaluation of internal test, design and development of Question Bank, proposing names of eligible external examiners etc. are done by the departments independently. Departments are given the responsibility to plan and organize programmes, seminars, industrial visits institute-

industry interactions etc. Departments are given autonomy to prepare the estimates for future expansion of the departments.

Participative management

At the top of the management level, the Governing Body of the College has two representatives from the senior faculties along with the Principal. Every year the composition of the committee is changed to provide a uniform platform for overall development of the faculty members. Faculty is appointed as In charge for various committees and are given autonomy to carry out various activities with the involvement of students: Academic Planning, Student Support, Research & Faculty Enhancement, Examinations, IQAC, Library Advisory Committee, Society & Environment, Voluntary Associations, Publications & Website, and others.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	https://davcollegetitilagarh.org/wp-content/uploads/2022/03/ORGANOGRAM-DAV.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Strategic Plan is the roadmap document of the institution that defines its strategy, direction and helps in realizing its vision and objectives. The Principal who is the Chairperson of the IQAC convenes a meeting of the Staff Council and seeks the opinions of the staff about the draft plan. Suitable modifications are also made on need basis and finally conveys to Governing Body. Once college finalises the Annual Plan it is communicated to all for implementation.

It covers various academic plans like

to start more number of PG courses of the existing degree courses.

to introduce more number of value added and skill development

courses

to develop research culture among staffs

to focus on employability by strengthening the placement cell

to develop more students centric methods in teaching process.

to provide physical training in the form of participation in games and sports,

to establish better academic practices and MoUs with industries and research institutions.

It covers various infrastructural plans like

construction of new Academic and PG block.

construction of more Smart class rooms.

construction of Reading Room in the Library.

Renovation and up gradation of Science Laboratories

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institution has a clearly defined organizational structure to strategize plan, to formulate policies and to run the institution in an efficient and outcome oriented manner. It consists of Statutory Bodies that function in compliance with the vision, regulation, policies and statutes, stipulated by the Government, UGC, Affiliating University and the organization. The Principal, Head of Departments, Committee / Cell in-Charges and Office Staff monitor and work together for the effective implementation of these policies. The Principal is the overall in-charge of the institution. At the departmental level, Heads of the Departments

are given responsibility to manage the departmental affairs and academic activities. They are supported by other departmental faculties, demonstrators, storekeepers and Group-D employees. Staff members of the college have been assigned different co-curricular and extracurricular responsibilities for smooth management of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://davcollegetitilagarh.org/wp-content/uploads/2022/03/ORGANOGRAM-DAV.pdf
Upload any additional information	View File
Paste link for additional Information	https://davcollegetitilagarh.org/wp-content/uploads/2023/10/Revised-Duty-Chart_231004_165001.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has well-defined welfare measures for the teaching and non-teaching staff.

- Residential quarters with water supply are provided at a nominal rent .
- Leave is sanctioned to the staff for personal work,

Refresher Courses/Orientation programs /Seminars etc.

- Service benefits like EPF, EL, and Maternity Leave are sanctioned as and when required.
- Workspaces and reading room facilities/computer space are provided in the office as well as in library.
- Parking places are available for staff and students.
- Rehabilitation provisions for dependents of deceased staff is followed.
- The Management is easily approachable to the staff through proper channel.
- CCTVs and security guards ensure security of staff and students.
- Water Coolers and Air Conditioners have been set up on different usable strategic points. Washrooms for staff and students are available.
- Separate common rooms for staff, boys and girls are available.
- Hospital exists in the college campus.
- Post Office functions inside the college campus.
- Canteen facility is available inside college campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized

by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

21

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization**6.4.1 - Institution conducts internal and external financial audits regularly**

Internal audit - Financial planning and review are done at periodic intervals to maintain transparency in all financial transactions. Whatever expenditure is incurred, it is always done after an internal audit of the proposal as well as after the expenditure is done. For that purpose, one of our senior teacher is given the charge of Accounts Bursar. He studies the appropriateness of the estimated expenditure and approves the draft. After the verification of the draft by the Accounts Bursar, The Principal approves the proposal for any particular expense. If the amount is a bigger one , the principal places the proposal before the Governing Body. And after getting the approval from the Governing Body, that financial activity is carried out.

External Audit- After the Completion of every financial year,the

Principal invites one of the members of the CA Association as approved by the Government through the Director, Higher Education, Odisha, Bhubaneswar. The team of auditors then take up the audit of the income and expenditure incurred during the financial year and submit the report to the govt. If any clarification is sought in any matter regarding audit, it is compiled by the Principal within the stipulated period of time.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The College has a well-defined financial policy for mobilization of funds and its optimal utilization. The major source of income is fees collection from students. Before the commencement of every financial year, various proposals are submitted by the HODs, Librarian, Accountants, Sports Officer etc. to the Principal for preparation of the budget. The Principal then calls a meeting of HODs, Bursars, Librarian, Co-ordinators of various Cells and IQAC to decide and judiciously allocate funds. A budget is prepared and presented before the GB. Once the budget is approved, the funds are disbursed. In case of special grants/funds received from funding agencies like RUSA, IDP and State Government, the Principal through the various committees monitors the proper utilization of grants as per guidelines. Sometimes funds are received from local representatives with a definite purpose for developmental activities of institution,

students, for scholarships, etc. The amount spent for conduct of examination, evaluation of papers, conduct of Boards of Studies etc. are properly verified by the Controller of Examinations, scrutinised by the Accounts Bursar and then audited by the CA approved by the Govt. of Odisha at the end of the financial year.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC plays a vital role in maintaining academic excellence in the Institution by adopting different strategies

Academic Initiatives:

- IQAC in collaboration with Controller of Examination and the Academic Bursar prepares the Academic Calendar at the beginning of the session and monitors its adherence through administrative mechanism of the institution.
- Took steps to initiate more numbers of MOU and monitors that the MOU remain functional.
- Academic audit was conducted with external members from OSHEC.
- Regularly review the achievement of COs and Pos. Design and implement teaching-learning strategies aligned with the COs and POS
- Ensure access of the necessary resources, such as technology, learning materials, and professional development opportunities, to effectively implement OBE.
- Took active steps for ISO 9001-2015 certification.
- The IQAC Cell organizes various seminars, webinars, workshops, and events throughout the academic session.

Co-curricular initiatives

- Organises Induction Programme for newly admitted students.

- Celebrates the commemorative days of Institutional, Local, National and International importance.
- Took steps for establishment of Solar Panel.
- Organises various soft skill programme to equip the students with various desirable skills.
- Conducts Green audit, safety audit and energy audit to maintain quality.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://davcollegetitilagarh.org/events/

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC of the institution is viewed as a co-ordinating and facilitating organ among various wings of the college with an objective to assure quality and excellence. The teaching plan for each semester is effectively implemented as per the requirements. Faculty members are instructed to maintain their lesson plan in the beginning of the semester for their respective subjects. Lesson plans are followed by the faculty and is monitored by the Head of the Department and Principal. The teaching-learning process, pedagogy are frequently reviewed. The teachers are suggested to conduct Add-on courses, remedial classes and to use ICT based teaching methods to improve the teaching learning process. Awareness programmes are organised by IQAC to create gender sensitivity among students and staff. It motivates each Department and faculty to enhance collaboration, linkages, MoUs, and for Capacity Building. Use feedback, assessment results, and stakeholder inputs to drive continuous improvement in OBE implementation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the

A. Any 4 or all of the above

institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	https://davcollegetitilagarh.org/wp-content/uploads/2024/04/6.5.3-annual-report-2022-23-edited.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being one of the lead and large co-education college of western Odisha as well as the only Autonomous college under Rajendra University, the institution is committed to ensure the gender equity. To ensure fairness, strategies and measures are taken to compensate women's historical and social disadvantages that prevent women and men from otherwise operating on a level playing field. Equity leads to equality. Women faculty actively participate in various administrative positions like Governing Body, Academic Council and in decision making committees like IQAC, Examination. A proper gender balance is maintained .Gender sensitisation programmes are frequently organized by administrations, departments and committees. Sessions on gender awareness, safety and security measures, anti-ragging and anti-sexual harassment are included in the Student Induction Programmes. Workshops are organised on human rights, legal rights, cyber security, physical safety and medical awareness to raise gender consciousness. Seminars have been conducted with

police officers to sensitise the students about crimes against women, trafficking and cybercrimes etc. Self -Defence trainings are organized to make girl students self-reliant. Celebrations of important days such as International Women's Day, National Girl Child Day etc. Girl students are encouraged for active participation in all co-curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Institution makes every effort to ensure that there is a sustainable eco-friendly waste -management and disposal system. A 3R policy of Reduce, Recycle and Reuse has been effectively adopted in the college. Efforts are made to minimize waste generation to move towards a "zero-discharge" campus. The institution follows the sustainable eco-friendly green campus policy from generation of waste to disposal of waste. The main steps in the waste management include: Segregation of waste. Handling of waste. Disposal of waste. Use of single-use plastic is banned in the campus. The wastes from dustbins are taken away periodically by the waste collection agency of the Municipal Body of Titilagarh. The minimal amount of Non-Biodegradable waste is mostly burnt in pits and some of them are sent for recycling. Most waste generated from laboratories does not contain any hazardous chemical waste. The chemical are diluted with water taking proper precautions before disposals. The washroom wastes are directed to a septic tank. No bio-medical or radioactive

waste is produced in laboratory.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution is committed to provide an inclusive environment for holistic growth that is tolerant, and harmonious towards diverse groups. Equal opportunities in yearlong activities instil a feeling of unity and togetherness. Induction program for fresher helps to overcome regional, social and cultural differences among the students. The committee constituted in the campus like Grievance Redressal Cell, Anti-sexual Harassment Cell, Anti-Ragging Cell, Discipline Committee and Student Welfare Committees ensures justice, equality and inclusiveness of all in the campus. Much of the co-curricular activities provide an inclusive environment as initiative to cherish and celebrate the rich cultural heritage of our country. Celebration of Republic Day and Independence Day nurtures a deep-rooted cultural belief and a strong sense of national identity. Birth anniversaries of eminent personalities like Dayanada Saraswati, Vivekananda, Subash Bose, Gangadhar Meher are observed, providing opportunities for students to learn about different cultures and historical figures who have made significant contributions to society. Through pledges and oath-taking ceremonies, students commit to upholding values like tolerance, unity, and mutual respect. Observes significant occasions such as Rastriya Ekta Divas, Constitution Day, Annual Day Celebration, Foundation Day Celebration, Utkal Divas, Matrubhasa Divas for awareness-raising and educational activities related to social, environmental, and global issues.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:	
<p>The institution believes in creating holistic citizens and organizes various programmes to sensitize students and employees on the constitutional obligation including values, rights, duties and responsibilities of the citizens. Student Induction Programme conducted every year to emphasize responsibilities along with code of ethics of the institution. Celebration of Independence Day, Republic day and Constitution Day are done to foster patriotic zeal and civic responsibilities among staffs and students. Awareness Programmes like: Swach Bharat Abiyan, Drive against plastics, Tree plantation, Blood Donation Camp, Health and Hygiene etc. are organised. Employees of the college actively participate in election duties. Eligible students are motivated to exercise their voting rights. Vigilance Week and Anti-Corruption Day are celebrated in the college. Recitation of Preamble on Unity Day, Constitutional Day and Republic Day reaffirms the commitment towards becoming responsible citizens. Students participates in various drives that aim towards betterment of society through blood donation camps, green landscaping, cleanliness. Rallies are also organised on organ donation alcoholism, drug abuse etc.</p>	
File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded
7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution	A. All of the above

organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The various International days, National and local festivals observed in our institution are as following

- World Environment Day- 5th June-Awareness Programmes and Planting of trees were organized.
- Nuakhai Bhetghat- A local festival of Western Odisha is celebrated inside the campus inviting the eminent students and staffs to foster a spirit of unity and fraternity.
- World Aids Day (Dec-1) - Awareness on Aids and its prevention is created among students with help of experts from medical department.
- Human Rights Day- (Dec 10) -Workshop for students is organised to create awareness on human rights and the constitutional and legal provisions our country has to protect it.
- Swami Dayananda Jayanti- (Feb 12)- Life, Teachings and Ideologies of Swami ji are discussed.
- Parakram Diwas (Jan 23rd)- Celebrated to remember the works of Netaji Subhash Chandra Bose and Veer Surendra Sai.
- National Voters Day (Jan 25th)- Students and staff took pledge in the name of constitution and awareness was created.
- Bhasha Dias (feb 21) -Intra college competitions were organized prior to the day and was commemorated thus.
- International Women's Day (8th March)-- Each year it is

celebrated through various programmes on women empowerment.

- International Yoga Day (June 21st) -A yoga orientation program and a mass yoga performance was conducted.
- Independence day, Republic day, Gandhi jayanti, Ganesh & Saraswati Puja, NCC Day, Kargil Divas, Vijay Divas, were celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

(A) Title of the Practice: Nurturing Leadership and Citizenship Values through NCC

To cultivate interpersonal, social and national responsibilities, fitness, discipline and leadership skills among students promoting NCC along with the regular curricula is the best solution for their all round development. There are 2 NCC units 1 Boys unit of 50 seats and 1 Girls unit of 26 seats. During the admission time in the institution students opt for NCC. From among all those applicants the required number of cadets are selected. Various Camps Attended by cadets and 1 student attended International Youth Exchange Programme at Moscow. Lack of adequate infrastructure such as training grounds, climbing walls, jumping hurdles, firing range are some of the problems.

(B) 1. Title of the Practice: Green Environment

Tamil Nadu very often tops the heat map of the state. Because of local deforestation, air pollution and soil erosion, this practice is the most suitable one to promote the green environment. The practice of taking care of the green environment is continually being done by the extension activities through NSS and NCC inside and outside the college. The entire campus is full of green trees. Anybody could feel the pleasure of shadows of the

trees in the scorching sun of the summer. Damaged Fence and water facilities are some of the problems encountered.

File Description	Documents
Best practices in the Institutional website	https://davcollegetitilagarh.org/best-practices-2/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Title - Educational upliftment of minority, backward and deprived students of our region.

The College basically caters to the educational needs of the remote pockets of western districts like Bolangir, Kalahandi, Nuapada, Sonepur, Boudh and Kandhamal. Almost 88% people of these districts live in rural areas and rate of illiteracy is 44% as per 2011 census. Most of the people of these regions belong to the socio-economically backward sections of the society. Educational upliftment of the children of these people is one of the best means to mobilise them upward in the socio economic ladder. . The Internal Quality Assurance Cell (IQAC) has become a vital bridge between educational institutions and the needs of the student community. These initiatives include student Induction Programs, Academic and Industry Collaborations, Capacity Development and Skill Enhancement Initiatives. The administrative mechanism helps maximum number of students to avail scholarship. a total of 929 students are availaing different state and central Govt scholarships. Academic, personal as well as emotional needs of the students are taken care of through mentor-mentee system to boost their confidence. The institution protects the interest of backward and minority students and stands for the providing equal opportunity without discrimination. Awareness programmes are conducted on various State Govt and Central Govt scholarship schemes scheme.

File Description	Documents
Appropriate link in the institutional website	https://davcollegetitilagarh.org/wp-content/uploads/2020/12/Institutional-Distinction.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for next academic year 2023-24

1. To Initiate and work towards the submission of SSR for NAAC IIIrd Cycle.
2. To emphasize on outcome oriented learning with special focus in POs and Cos.
3. To motivate students to participate in various skill development program.
4. To create and submit departmental proctorial groups for the session 2023-24
5. Renovation of classroom through outsourcing.
6. To construct Divyang friendly washrooms and renovate existing washrooms and Laboratories.
7. Up gradation of normal classroom into smart classrooms.
8. To conduct various Audits in the College.
9. The college plans to generate additional income by building stalls in the college area.
10. To construct rain water harvesting System for proper storage of water and installing more solar panels.