

**Staff Notice/ Date. 04.10.2023**

In partial modification to the earlier notice dated.27.09.2023 the revised co-curricular activities of the College are assigned to the following members of the Teaching Staff for the session 2023-24.They are requested to discharge their duties with immediate effect.

1 Secretary Staff Council	:	Dr.U.C.Sahu
2 Academic Bursar	: Officer In-charge	Sri A.K.Pradhan
Associate Academic Bursar	: Officer In-charge	Sri R.K.Sethi
3 Administrative Bursar	: Academic Establishment	Sri B.C.Mishra Sri S.K.Panda
4 Account Bursar	:	Sri S.K.Panda
Associate Accounts Bursar	:	Sri K.Mahananda
	:	Sri B.Goud
5 Higher Secondary School(+2)	: Officer in charge	Sri B.C.Mishra
	: Asso.Officer in charge	Smt.R.Sethy
6 Govt. Voc.HSS(+2)	: Officer in charge	Sri K.C.Satapathy
7 P.G Courses	: Officer in charge	Sri R.N.Sahu
8 Admission in Charge	: Officer in charge(+3)	Sri S.K.Panda
	: Officer in charge(+2)	Dr.U.K.Sahu
	Members-	Smt.A.Singhal Sri M.K.Patel Dr.B.S.Tandakar Sri R.K.Kandha Smt.S.R.Suna Miss B.Majhi Miss S.Minz Smt.A.Purohit Miss D.Nayak Miss S.Barpanda Sri B.S.Bhoi Sri S.K.Behera Sri B.Kabat
9 P.G.Admission Committee	: Officer in charge	Sri S.K.Panda
	Members-	Smt.S.Panigrahi Dr.S.M.Tandi
10 Syllabus Committee(UG&PG)	: Convenor-	Dr.U.C.Sahu
	Members-	Smt.A.Malla Dr.J.Bhoi
11 Estate Committee	: Convenor-	Sri D.Kumar
	Members-	Sri A.Ghose Smt.M.Meher Sri M.K.Patel Sri.B.Rana Sri T.Kisan Account Bursars Administrative Bursar

12 Water & Electricity	: Convenor- Members-	Sri A.Ghose Sri M.Patel Sri B.Rana Sri M.Jyotish Account Bursars Administrative Bursar
13 Purchase Committee	: Convenor- Members-	Dr.U.C.Sahu Sri B.C.Mishra Sri S.K.Panda, Dr.N.K.Hota Smt. A.Malla Sri K.Mahananda Dr.Devi K Sri B.Goud
14 Library Committee	: Convenor- Members-	Sri R.N.Sahu Sri K.C.Satapathy Dr.R.K.Behera Sri A.Ghose Smt.M.Meher Miss S.Naidu Dr.D.Mahananda Sri J.Kar Miss.D.Meher Sri B.S.Bhoi
15 Reading Room(Staff &Students)	: Convenor- Members-	Sri R.N.Sahu Sri D.Kumar Sri P.K.Panigrahi Sri A.K.Dash Smt.H.Sibil Miss S.Barpananda
16 Students' Welfare Committee	: Officer In-charge Members-	Dr.R.K.Behera Sri D.Kumar Smt.A.Singal Dr.B.S.Tandakar Sri K.Mahananda Ms.B.Kar Dr.Devi K
17 Cultural Association	: Vice President- Members-	Sri K.C.Satapathy Dr.J.C.Bhoi Sri S.M.Tandi Sri L.Behera Smt.R.Nial Sri J.Kar Miss S.Minz Sri B.Tadingi Sri K.Bachha Smt.A.Purohit Miss S.Barpananda
18 Athletic Association	: Vice President- Members-	Dr.R.K.Behera Sri K.S.Mishra Miss R.Nayak Ms B.Kar

		<p>Sri L.Behera Smt.S.Naidu Sri R.K.Sethi Sri.T.Kisan Sri B.Tadingi Sri B.Rana Sri M.Jyotish Miss R.Pradhan Smt.H.Sibil Dr.D.Naik Sri M.Nag Sri S.K.Patnaik Sri B.Kabat(PET)</p>
19	Drama & Music Association	<p>: Convenor- Members-</p> <p>Smt.A.Singal Sri M.K.Patel Smt.R.K.Dash Dr.B.S.Tandakar Sri S.M.Tandi Smt.R.Nial Miss B.Majhi Smt.A.L.Behera Sri T.Kisan Miss D.Meher Miss D.Nayak Sri S.K.Pattnaik</p>
20	Day Scholars' Association, And Vedic & Religious Forum	<p>: Convenor- Members-</p> <p>Sri B.Rana Sri S.Sahu Miss D.Meher Sri M.Nag</p>
21	National Service Scheme (NSS)	<p>: Boys' Unit-I Girls' Unit Boys'Unit-II</p> <p>Sri L.Behera Mrs.S.Naidu Sri D.Bagarty</p>
22	Free Studentship Board	<p>: Convenor- Members -</p> <p>Sri P.K.Panigrahi Dr.U.K.Sahu Academic Bursars Administrative Bursars Sri D.Kumbhar Sri K.Mahananda</p>
23	GOPABANDHU CHHATRABAS( GENT'S HOSTEL) Hostel Superintendent(Gents) Dy.Hostel Superintendent	<p>: :</p> <p>Sri B.K.Rout Sri B.Rana</p>
24	SARASWATI LADIES HOSTEL Hostel Superintendent(Ladies) Dy.Hostel Superintendent	<p>: :</p> <p>Smt.A.Malla Smt.R.Dash</p>
25	Hostel Advisory Board	<p>: Officer In-charge Asso. Officer In-charge Members -</p> <p>Sri B.C.Mishra Sri S.K.Panda Sri B.S.Tandarkar Sri K.Mahananda Hostel Superintendents</p>

26 Scholarship Committee	: Officer In-charge Member	Dr.N.K.Hota Sri A.K.Pradhan Dr.U.K.Sahu Sri D.Kumbhar Dr. S.M.Tandi Sri R.Kandha Smt.S.Naidu Smt.R.Nayak Sri J.Kar Sri A.B.Dash Smt.A.L.Behera Sri B.Tadingi Miss D.Meher Sri M.Jyotish Dr.D.Naik Miss D.Nayak
27 Red Cross	: Counsellor	Sri B.Kabat Sri M.Nag
28 S.S.G,OIC	: Officer In-charge Member	Sri D.Kumar Sri D.Kumbhar Sri T.Kisan Sri M.Jyotish Sri B.S.Bhoi
29 Literary Competitions	: Officer In-charge Members	Sri K.C.Satpathy Sri M.K.Patel Smt.M.Meher Smt.B.Kar Smt.R.Sethy Miss D.Nayak Sri M.Nag Miss S.Barpanda
30 College Magazine	: Editor Associates	Sri K.C.Satapathy Sri D.Kumar Smt.B.Kar Sri J.Kar Miss D.Meher Sru K.Bachha
31 College Calendar	: Editor Associates	Smt.S.Panigrahi Smt.B.Kar Dr.B.S.Tandakar Administrative Bursars Account Bursars
32 Time-Table	: Officer In-charge Members	Sri T.Kisan Sri B.Tadingi Sri M.Jyotish Sri S. Sahu
33 Memorial Prizes	: Officer In-charge Members	Sri A.Ghose Smt.S.Panigrahi Ms.B.Kar Dr.B.S.Tandakar

<b>34 Staff Common Room</b>	<b>: Officer In-charge Members</b>	<b>Smt.R.Nayak Sri L.Behera Sri R.Kandha Smt.S.Naidu</b>
<b>35 Boys' Common Room</b>	<b>: Officer In-charge Members</b>	<b>Sri K.K.Sarangi Sri D.Kumar Sri D.Kumbhar Sri A.K.Das Sri K.Bachha</b>
<b>36 Girls' Common Room</b>	<b>: Officer In-charge Members</b>	<b>Dr.B.S.Tandakar Smt.R.Nial Smt. S.R.Suna Smt. R.Nayak Dr.D.Mahanand</b>
<b>37 Vigyan Parishad</b>	<b>: Officer In-charge</b>	<b>Sri R.N.Sahu All HODs of Science Depts.</b>
<b>38 R.T.I. Cell</b>	<b>: P.I.O A.P.I.O A.P.I.O</b>	<b>Sri A.Ghose Sri A.Padhan,APIO Sri A.B.Dash</b>
<b>39 CCTV,TV&amp;Generator</b>	<b>: Officer In-charge Member</b>	<b>Sri B.K.Rout Sri A.B.Dash</b>
<b>40 Affiliation &amp; Govt. Concurrence</b>	<b>: Officer In-charge</b>	<b>Sri A.Ghose</b>
<b>41 Career &amp; Guidance Cell</b>	<b>: Officer In-charge Members</b>	<b>Dr.U.C. Sahu Dr.N.K.Hota Smt.S.Panigrahi Sri L.Behera Miss S.Minz Sri J.Kar Smt.H.Sibil</b>
<b>42 Grievance Redressal Cell</b>	<b>: Officer In-charge Member</b>	<b>Sri K.C.Satapathy Sri B.C.Mishra Sri K.K.Sarangi Smt.S.Panigrahi Smt. S.R.Suna Dr.Devi K</b>
<b>43 Anti Sexual Harassment Cell</b>	<b>: Officer In-charge Members</b>	<b>Smt.S.Naidu Dr.Devi K Dr.D.Mahananda</b>
<b>44 Anti-Ragging Cell</b>	<b>: Officer In-charge Members</b>	<b>Sri K.K.Sarangi Sri B.K.Rout Smt.R.K.Dash Sri R.K.Sethi Sri R.Kandha Smt.R.Nayak Miss B.Majhi Dr. D. Mahanand</b>

		<b>Sri B.Tadingi</b> <b>Sri S.Sahu</b> <b>Sri M. Jyotish</b> <b>Smt.H.Sibil</b>
<b>45 HRMS, PIMS, Taxes&amp; Establishment</b>	<b>: Officer In-charge Members</b>	<b>Sri S.K. Panda</b> <b>Sri K. Mahananda</b> <b>Sri B.Goud</b>
<b>46 Bio-matric Attendance</b>	<b>: Officer In-charge Members</b>	<b>Administrative Bursar</b> <b>Academic Bursar</b> <b>Sri P.K.Panigrahi</b>
<b>47 Campus Maintnence Cleaning &amp; Sanitization</b>	<b>: Officer In-charge Members</b>	<b>Sri M. K. Patel</b> <b>Smt.M.Meher</b> <b>Dr. J.C. Bhoi</b> <b>Sri B.Rana</b> <b>Sri B. Kabat</b> <b>Accounta Bursar</b>
<b>48 Self Defence</b>	<b>: Officer In-charge Members</b>	<b>Dr.R.K.Behera</b> <b>Dr. B.S Tandakar</b> <b>Dr.D.Mahananda</b>
<b>49 Virtual Class Room</b>	<b>: Officer In-charge Members</b>	<b>Sri R.N.Sahu</b> <b>Sri K. S. Mishra</b> <b>Sri R. K. Sethi</b> <b>Sri J. Kara</b> <b>Sri A.B. Dash</b>
<b>50 Examination</b>	<b>Officer In-charge Members</b>	<b>Dr.S.M.Tandi</b> <b>Sri T.Kisan</b> <b>Sri S.K.Patnaik</b>
<b>51 +2 Tabulation</b>	<b>: Officer In-charge Members</b>	<b>Sri L. Behera</b> <b>Sri B. Tadingi</b> <b>Miss R.Pradhan</b> <b>Sri S.K.Patnaik</b>
<b>52 Construction/Repair/Building Committee</b>	<b>: Officer In-charge Associates</b>	<b>Dr.U.C.Sahu</b> <b>Sri B.C.Mishra</b> <b>Sri K.K.Sarangi</b> <b>Dr.N.K.Hota</b> <b>Sri D.Kumar</b> <b>Sri M.K.Patel</b> <b>Smt.M.Meher</b> <b>Sri.B.Rana</b> <b>Dr.D.Mahananda</b>
<b>53 Core Committee/Policy Matters</b>	<b>: Officer In-charge Associates</b>	<b>Dr.U.C.Sahu</b> <b>Sri R.N.Sahu</b> <b>Sri.B.C.Mishra</b> <b>Sri S.K.Panda</b> <b>Dr.R.K.Behera</b> <b>Smt.A.Malla</b> <b>Sri.K.Mahananda</b> <b>Sri S.K.Patnaik</b>

54 I.Q.A.C, Officer In-Charge	: Coordinator Dy. Coordinator	Smt. S.Panigrahi Sri A.K. Pradhan Sri J. Kar Dr.Devi K
55 Prof. in Charge I.G.N.O.U	: Coordinator	Sri B.K. Rout Sri S.Sahu
56 Prof. in Charge O.S.O.U	: Coordinator Dy. Coordinator	Dr. U.K.Sahu
57 Controller of Examination	: Controller Dy. Controller Dy. Controller	Dr. U.C. Sahu Smt. A. Malla Dr. J. Bhoi
58 IDP	: Coordinator	Sri K.C. Sathpathy
59 Website Management	: Prof. in charge	Dr.U.C.Sahu Smt.S.Panigrahi Sri A.B.Dash
60 Equal Opportunity Center	: Co-ordinator	Sri K.C.Satpathy Dr.N.K.Hota
61 Language Laboratory, Prof. in Charge	: Convenor - Member	Sri K.C.Satpathy Sri A.K.Pradhan
62 UGC &Autonomous Affairs(+3)	: Convenor- Members-	Dr.U.C.Sahu(C.O.E) Administrative Bursars Accounts Bursars Academic Bursars Coordinator IDP Coordinator IQAC Coordinator NAAC Assistant Coordinator
63 Internet Parlour	: Officer In-charge	Dr. U.C. Sahu Smt. A. Malla Dr. J. Bhoi

*P.K.Purohit*  
*04/10/23*  
PRINCIPAL

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