



DAV AUTONOMOUS COLLEGE TITILAGARH

CODE OF CONDUCT

To create proper teaching, learning and administrative ambience and to uphold values and smooth functioning of the administration, a code of conduct has been framed for all DAVians.

1. PRINCIPAL

- To uphold dignity, integrity and honesty to earn respect from all.
- To be impartial to all in decisions for the betterment of the institution.
- To control emotions while dealing with sensitive issues.
- To give free hand to faculty members in academic and research affairs .
- To uphold unity and team spirit and discourage groupism.

2. TEACHING STAFF

➤ Commitment To The Profession

- To be sincere and devoted to their profession.
- To refrain from engaging in external jobs that hamper teaching.
- To devote time and effort for professional development.
- To be involved in research activities and publications.
- To remain updated in their subjects regularly.
- To develop a culture of team spirit.

➤ Commitment Towards Colleagues

- To treat colleagues equally regardless of their status.
- To avoid making unpleasant statements about colleagues in presence of others.
- To accept the positive opinions and suggestions of the colleagues.
- To support the noble ventures of the colleagues that are useful for the institution.
- To avoid professional jealousy.

➤ Commitment Towards Discipline

- To be punctual and regular towards duty.
- To maintain proper procedure while leaving campus during working hours.
- To be involved in all the programmes organized in the institution.
- To take prior approval of the Principal and HOD before proceeding on leave.

➤ Commitment To Students

- To extend help for the betterment of the students.
- To uphold dignity and promote equality.
- To encourage and ensure students to maintain discipline.
- To help students to develop a sense of responsibility, self-reliance and independence.
- To instill and promote the sense of respect towards teachers, parents and authorities.
- To inculcate among students the democratic and constitutional values.
- To encourage of patriotism among the students.
- To encourage students to safeguard public property.
- To stimulate the spirit of inquisitiveness among students.
- To encourage the students to balance their academic and co-curricular activities.
- To encourage research oriented learning.
- To develop awareness among students on Hygiene and Sanitation.

➤ Commitment To Society

- To perform the duties of citizenship, and participate in community activities as and when required.
- To avoid controversial issues and biased opinions.
- To encourage the involvement of students in social service activities.
- To imbibe the spirit of unity in diversity among students.
- To avoid taking part in activities that hamper democratic ideals.

3. NON TEACHING STAFF

- To remain present in the office in working hours and not to leave the college without the permission of Principal.
- To work sincerely for the effective administration of the institution.
- To be polite and accommodative towards students and teachers.
- To be regular and punctual.
- To avoid factionalism and favoritism.

4. STUDENTS

- To maintain of discipline and calm educational ambiance.
- To be regular and punctual in classes.
- To abide by all the rules promulgated by the Principal.
- To stick to the dress code of college and must put on I- card in campus.
- To treat fellow students as equals.
- To stay away from antisocial activities like ragging, eve teasing and narcotism.
- To abstain from stealing, misusing, destroying, defacing or damaging institutional property.
- To maintain cleanliness in the classrooms, laboratories and the campus
- To be answerable to the college authority for breach of rules /regulation framed by the college..
- To advice students to use the library as maximum as possible.
- To refrain from circulating any evocative printed material inside the college.
- To maintain at least 75% attendance in classes
- To check noticeboard and college website from time to time for information.
- To avoid arranging any meeting without the prior permission of the Principal.

