



D.A.V. AUTONOMOUS COLLEGE TITILAGARH

RESEARCH POLICY

PREAMBLE

In keeping with its Vision & Mission, D.A.V. AUTONOMOUS COLLEGE TITILAGARH, establishes the “Research Committee” under the direction of the Principal to promote the research ambience, create and sustain a research culture, motivate staff and students to engage in research activities. The aim is to inspire, guide and coordinate the initiatives of the staff and students towards doctoral research in the science and the humanities, towards major and minor research projects, towards organizing of national and international conferences, towards presentation of research papers and their publication in reputed journals, and similar other research-related matters. The Research Committee encompasses in its ambit all research activities and personnel under DAV AUTONOMOUS COLLEGE, TITILAGARH including staff, students and research scholars.

OBJECTIVES OF RESEARCH

1. To create and promote a culture of research among the faculty and staff of D.A.V. (Autonomous) College, Titilagarh.
2. To identify research areas and specify research topics of academic, practical and socially relevant issues.
3. To organize seminars/conferences/workshops on research topics and training programmes in research methodology.
4. To ensure quality, integrity and ethics in research.
5. To publish research material in appropriate media and to make available such published information to the end users.
6. To facilitate the publication of reports submitted by the research scholars
7. To establish a right kind of Research Culture through various research initiatives and programmes.
8. To encourage faculty members to publish research papers and undertake various research projects of social and economic importance.
9. To create awareness in society through various research initiatives and by giving due publicity to the socially useful research project.

10. To establish linkage with industries and business organisations to identify potential areas of research, service and other basic research enquiry.
11. To organize various workshops to develop appropriate research skills among the scholars and faculty members.
12. To depute faculty members to various workshops, symposium, seminars and conferences in their respective fields as well as in the areas of contemporary importance.
13. To develop suitable infrastructure in the college that will help to undertake different research projects.
14. To undertake all other such activities which will inculcate research culture in the college.

CODE OF ETHICS IN RESEARCH

DAV AUTONOMOUS COLLEGE TITILAGARH is committed to promote and maintain high standards of integrity and accountability in the conduct of academic research and is keen to introduce a culture of honesty and transparency. The college is dedicated to free academic environment to conduct research and publish, subject to the norms and standards of scholarly analysis. Every researcher should advance the knowledge, mission, and values of our profession, and maintain and enhance its validity through rigorous study, active dissemination and discussion, and responsible criticism. The faculty, research staff, and students will abide and fulfil the responsibilities and obligations as per the guidelines issued by Research Committee.

D.A.V Autonomous College Titilagarh abides by the following **Research Ethics**:

1. Conduct all research activities in accordance with the accepted standards of our discipline.
2. Ensure the accuracy of the data gathered and/or used in our research.
3. Ensure that only the correct data, information, and research results shall be reported in journals, conferences, and symposium.
4. Not to plagiarize; that is, to present portions of another's report or data as our own and Cite clearly all sources of information and data used in the research.

5. Give proper acknowledgment and credit to resource/fund agencies
6. Provide assistance to other researchers in the area of your expertise.
7. Acknowledge the material contributions of others in our research undertaking.
8. Keep detailed and complete records of research.
9. Be transparent in the use and disbursement of resources for the research.
10. Declare promptly any conflict of interest in our engagement in research and Presentation of research results.
11. Ensure that our research results are accessible to the public once the research is concluded or as soon as is reasonable.
12. Respect the confidentiality of sources by not using or releasing data and information revealed to us in confidence.
13. Call the attention of the public and the authorities to any hazard we observe that threatens human and environmental safety.
14. Avoid making misleading or exaggerated statements, or publicizing equivocal research findings as fact.
15. Observe safety practices in all our research activities.
16. Avoid deliberate violation or circumvention of regulations governing research.
17. Refrain from causing harm, stress or pain to any animal in any experiment that does not contribute any substantial benefit to humanity.
18. Ensure that laboratory wastes are properly disposed or treated, and our research activities do not result in environmental degradation.
19. To conduct research that serves the needs and promotes the best interests i.e.

respect cultural, individual, and role differences among research participants and consumers, including those based on age, sex, gender identity, sexual orientation, nationality, and ethnicity.

20. Avoid research practices and reports which create biases and prejudices.
21. Protect our participants' right to privacy and confidentiality.
22. Safeguard the rights and welfare of persons and communities whose status and vulnerabilities may impair autonomous decision-making.

PLAGIARISM POLICY

The students and their guides/ supervisors, before submitting the thesis or synopsis or any kind of document, must follow the plagiarism checking policy decided by UGC. This policy is given in following link.
https://www.ugc.ac.in/pdfnews/8864815_UGC-Public-Notice-on-Draft-UGC-Regulations,-2017.pdf

The scholars must follow the criteria given below for plagiarism checking:

1. The thesis/dissertation must be subjected to plagiarism check using the authenticate software.
2. The document at the time of its submission for adjudication must accompany a plagiarism checked report generated by the authenticate software.
3. The scholars and supervisors are herewith advised to follow the following exclusion criteria at the time of actual checking of the document.
 - a. Quotes ('....' Or "...") used in the manuscript
 - b. Bibliography or References
 - c. Common words or Phrases like ("the," "an," "a," "and," "but," "of" and so forth)
 - d. Small word matches up to 10 words

- e. Similarity up to 2% or less than 2%
 - f. Author name(s)
 - g. Affiliation details
 - h. Mathematical or Statistical formulae
 - i. Anything that is considered 'common knowledge'
4. The cumulative similarity matching up to a maximum of 15% shall be permitted. However, the supervisors should encourage the students to limit similarity matching below 10%.
 5. The supervisors are also advised to do away with self-plagiarism.
 6. The certificate obtained after plagiarism checking by the Research Committee, has to be submitted, along with the thesis/dissertation at the time of its final submission.

CONCLUSION

DAV AUTONOMOUS COLLEGE has decided to encourage all its departments to engage the faculties in creative, innovative and socially useful research projects. The research policy laid out above is the first step towards this venture. It will be implemented on an experimental basis. The management will then review and revise the policies if necessary in consultation with the stakeholders. It is hoped that all the staffs and students will endeavor to take research in D.A.V. AUTONOMOUS COLLEGE to achieve new heights.



PRINCIPAL
DAV AUTONOMOUS COLLEGE

Principal
D.A.V. (Auto) College
Titilagarh



CONVENOR
RESEARCH COMMITTEE