Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**D. A. V. AUTONOMOUS COLLEGE**
Name of the head of the Institution	**Sushil Kumar Padhi**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06655220523**
Mobile no.	**9853346496**
Registered Email	**principal.davcollege@gmail.com**
Alternate Email	**iqacdavautocollege@gmail.com**
Address	**At & PO- Bhatipara,**
City/Town	**Titilagarh**
State/UT	**Orissa**
Pincode	**767042**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**10-Feb-2007**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Bidyadhar Behera**
Phone no/Alternate Phone no.	**06655220523**
Mobile no.	**9776492294**
Registered Email	**beherababu2014@gmail.com**
Alternate Email	**b.bidyadhar@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.davcollegetitilagarh.org/index.php/2015-10-31-10-09-33/2015-10-31-10-10-30

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.davcollegetitilagarh.org/images/calender.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71.50**	**2007**	**10-Feb-2007**	**09-Feb-2012**
2	**B++**	**2.86**	**2017**	**02-May-2017**	**01-May-2022**

6. Date of Establishment of IQAC	**11-May-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
No Data Entered/Not Applicable!!!		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Feedback from students, 2. Best practice Ethical Teaching, 3. Blood donation by students and teachers 4. Teachers sent for training and 5. Modern teaching equipment to some departments.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Increase of seats in subjects with PG courses	**1. Seats increased in two subjects out of three**
2. Separation of library of +2 n +3 as per NAAC recommendation	**2. To be separated shortly as the new building is ready for it**
3. Arrangement of guest faculty for PG courses	**3. To be arranged next session.**

4. Introduction of smart class rooms	4. smart class rooms are ready to be used next session
5. Social out reach programs for students	5. Blood donation and active citizenship program conducted.
[View File](#)	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body.	**30-Jun-2019**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**14-Feb-2019**

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**15-Mar-2019**

17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The following modules were operational in our MIS System: 1. Admission: The admission process is conducted through Students Academic Management System. Application, selection, admission, change of subject and college etc are all done through the SAMS. 2. Faculty position: data regarding faculty are updated regularly through SAMS. 3. College Accounting Procedure Automation has been introduced by the Government of Odisha for the smooth functioning of the financial transactions. Transparency and corruption free is the motto of CAPA. 4. College Library is fully automated. Accession, issue of books are done by computerized manner. 5. Smart class rooms: Students are taught through smart class rooms. though the facility is limited, still the students have the exposure to the present day technical world. 6. Language Laboratories: Communication**

skill is being taught to the students through the language laboratories. 7. Bio metric attendance: Both teaching and nonteaching staff give their attendance by the biometric attendance system. Seven hours duty has been made compulsory by the Government of Odisha. 8. Students attendance: As 75 attendance is compulsory, students are being informed about their attendance through SMS and post card. 9. Publication of Examination result: The results of all the different examinations are published through the college website. 10. CCTV Cameras: Class room teaching, Exam hall situation, all official works and the college campus as a whole are kept under the vigil of CCTV. 11.Relevant Information to the public are made through the uploading of letters etc to the website, regularly. 12. All communications to the Government, UGC, NAAC and such other bodies are also done by the same process. 13. Special software for blind people has been loaded in two computers to facilitate reading both for students and teachers.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Chemistry	16/08/2018
MA	Odia and Political science	16/08/2018

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of

CBCS		CBCS/Elective Course System
BSc	Botany, Chemistry, Computer Science, Mathematics, Physics and Zoology	18/06/2018
BA	Economics, English, Education, Hindi, History, Odia, Philosophy, Political Science and Sanskrit.	18/06/2018
BCom	Accountancy(Honours)	18/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
By analyzing the feed backs received fro the stake holders the following measures were taken to enhance the quality of the education in our institution. 1. Modern teaching facility should be provided: The old method of teaching by simple delivery of lectures in the class rooms is out of date. With the advent of modern technology, class room teaching needs to be changed accordingly. Realising this need of the hour, teachers have been updated by recharging them through training at different programs, attending seminars etc. Smart class rooms were also introduced. OHP, computers etc were also provided for updated teaching. 2. New books for CBCS course: As the course pattern has changed, the books found in the library are not enough for the students. In response to the above feed back, some new books as per CBCS syllabus were purchased the library. 3. PG teaching facility: College being situated in a rural area, some meritorious students were also unable to go for higher education to distant places. Upon this suggestion, the college took immediate steps to open Post Graduate studies in three different subjects and planned to go for more subjects in coming years. 4. Shortage of Class rooms: As the number of students growing day by day, there is need of more class rooms for them. And the college being an integrated one, the shortage of rooms are felt more Realising this difficulty, the college administration constructed three new large size halls

for the purpose of class as well as examination. More rooms are expected to be built from the RUSA and IDP grants. 5. Filling up of vacant teaching posts: This feed back was found from almost all students.Accordingly the Government of Odisha has been requested to make arrangements for the purpose. 6. Complain against the teaching of some teachers: As per the feed back from some of the students, the teachers concerned are informed to meet the principal separately as per allotted time. They were advised to change their method of teaching and also suggested to upgrade themselves so as to fulfill the desires of the students. They are also suggested to see that the next feed back for them should be better one.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours in nine subjects	256	705	313
BCom	Honours in Accounting	64	206	63
BSc	Honours in six subjects	224	580	207
MSc	Chemistry	8	26	8
MA	Odia n Political Science	16	62	16

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	583	24	50	0	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	50	9	2	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<td colspan="4" align="center">**No Data Entered/Not Applicable !!!**</td>			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1	VI	26/03/2019	29/05/2019
BCom	2	VI	26/03/2019	29/05/2019
BSc	3	VI	26/03/2019	29/05/2019

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
5	580	0.86

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.davcollegetitilagarh.org/images/passed_2019.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1	BA	Honours in subjects	276	209	76
2	BCom	Honours in Accounting	52	39	75
3	BSc	Honours in subjects	184	146	79
4	BSc	Honours in computer Sc.(SF)	13	11	85

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<table><tr><td>No Data Entered/Not Applicable !!!</td></tr></table>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

<table><tr><td>No</td></tr></table>

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2.2 – The institution provides seed money to its teachers for research,

<table><tr><td></td></tr><tr><td>No Data Entered/Not Applicable !!!</td></tr></table>

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if

	any)
No Data Entered/Not Applicable !!!	

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

 3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

 3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Banamahotsav	Government	Plantation	4	48
Swachha Bharat	Government	Cleaning of Hospital Campus	3	25
Golden Jubilee Celebration of the College	Government Health Deptt.	Blood Donation	5	73
Yoga Divas	Government	Yoga Camp	4	48
Woman Empowerment	Government	Self Defense	7	150
Active Citizenship	Government	Voting Right exercise	4	150

3.7 – Collaborations

 3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

 3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

 3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs

No Data Entered/Not Applicable !!!

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
550000	2795815

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
The Free Lancer	Fully	2017	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13358	1298950	12	2009	13370	1300959
Reference Books	17732	1631106	1691	159577	19423	1790683
Journals	29	114726	10	35226	39	149952

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	57	3	12			13	8	512	
Added									
Total	57	3	12	0	0	13	8	512	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
1326000	460113	1150000	534800

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

For any construction work to be undertaken by the college, the proposal is placed before the Governing Body. After getting the approval from the Governing Body, plan and estimate are invited from concerned government agencies. Then the order is placed either to the said agencies or to registered private agencies to undertake the works and to submit the utilization certificate within the due time.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	Arts	Economics	File uploaded	Post Graduation
2019	2	Arts	English	-do-	-do-
2019	7	Arts	Sanskrit	-do-	-do-
2019	8	Arts	Hindi	-do-	-do-
2019	4	Arts	History	-do-	-do-
2019	1	Arts	Philosophy	-do-	-do-
2019	6	Science	Zoology	-do-	-do-
2018	12	Science	Zoology	-do-	-do-
2019	1	Science	Computer Science	-do-	-do-
2019	10	Arts	ODIA	-do-	-do-
2019	3	Science	Chemistry	-do-	-do-
2019	7	Science	Mathematics	-do-	-do-
2019	3	Arts	Education	-do-	-do-
2019	9	Arts	Political Science	-do-	-do-
2019	5	Science	Botany	_do-	-do-
2019	5	COM	Commerce	-do-	-do-
2019	11	Science	Physics	-do-	-do-

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter class Cricket Match	Graduation	176
Staff versus Student Cricket Match	Graduation	22
Annual Sports	Graduation	300
Song and Dance Competition	Graduation	125

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As directed by the government of Odisha,there was no nomination to students council. However student members have been nominated to the different administrative committees like RUSA 2.0, IQAC etc. where they participate actively in different affairs of the Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Admission of Students: Admission of students into ours like integrated autonomous colleges in our state is done by the system of application developed by the state government. For the completion of the admission process, the principal has formed a committee for the purpose which does everything relating to admission till it is completed. The admission committee comprises of 7 teaching members, 5 non teaching staff together with one data entry operator. This committee also changes every year. 2. Examination: The college

administration has set up a special section for the purpose called Examination Control office. Headed by a Controller, two deputies and other office staff with another data entry operator. All the examination related activities are done by this office. During the time of conducting Midsem and Endsem exams, all the teaching and non teaching staff are also engaged. This is how the college affairs are managed by the administration through participation of all.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Since the UGC has prescribed the CBCS pattern of syllabus for autonomous colleges, with the advice of our affiliating university we only follow that curriculum. Where options are available, necessary action is taken by the Board of Studies of every department.
Teaching and Learning	Every year some members of the teaching staff are recharged with the trainings like Orientation and Refresher course. Internet facilities are provided to the teachers to update themselves for the latest knowledge of their subjects. Eminent personalities of different departments are also invited to deliver lectures on their specialization. Every department also conduct seminars in their subjects, guided by the departmental teachers.
Examination and Evaluation	Midsem and Endsem examinations are conducted in time. Questions are set by the teachers of the other colleges and universities. Evaluation of sdripts are also done outside the college. Malpractice is strictly prohibited.
Research and Development	For the improvement of the quality of teachers, they are encouraged to go for research work. Some of our teachers are already engaged in research activities. Teachers also impressed upon to attend seminars and workshops when opportunities come. They are also encouraged to publish papers and articles in renowned magazines.
Library, ICT and Physical Infrastructure / Instrumentation	New books prescribed by CBCS course are procured from the market, but it is not upto the demand of staff and students, but manageable. In order to facilitate the blind students, Brail software is installed in a computer in the library. Internet facility is also provided to

	the teachers in the library reading room. Smart class rooms will be ready by the next session.
Human Resource Management	The entire workforce in the college are engaged in some of the activities or other. Though there is need of more teaching hands in engaging all the class, still the situation has not gone beyond control.
Industry Interaction / Collaboration	Resource persons available in local Highspeed steel industry and one Agricultural industry are invited to give knowledge and guidance to the Science students. Though new collaboration is yet to be done, still some of our old students placed at different research institutes, occasionally come to guide our students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	The internal and external administration are done by the electronic mode All correspondences to any agency is done electronically. We also receive all the informations fron internal or external sources through the same mode. Even CL applications are being applied and received in like manner
Finance and Accounts	Monetary transactions are being done electronically. Gone are those days when we are standing in long queues to withdraw some money from our own account. Receipt and payment are made through emode. May it be salary or any grant from the governmental agencies, emode has been accepted as the only mode of transaction.
Student Admission and Support	Government Odisha has developed the emode of administration five long year back. Starting from application to the final admission and the payment of fees also being done electronically. One data entry operator is doing the job of ten clerks with ease and certainty.
Examination	Though the method of examining the students are going traditionally, valuation ,tabulation, publication of result, distribution of marks etc. are being done electronically.
Planning and Development	All kinds of plannings, be it for the infrastructure or the annual budget or annual planning for administration, use

of hard copies have been lessened to at the minimal level. Our planning for the infrastructure under RUSA grant could be within a week, even approval from New Delhi could be received within a very short span.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Program	2	08/02/2019	07/03/2019	28

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group insurance, Quarters at a lower price	Group insurance, Rent free quarters	Group insurance

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

After completion of every financial year on March 31, financial audit is done by inviting the auditors from the Local Fund Audit of the Govt. of Odisha and audit compliance is done within the stipulated time. Finally the audit report

is submitted to the Govt. But prior to any kind of financial transaction, the Account Bursar looks into the matter as a precaution to any kind of wrong doings. It also amounts to an internal audit.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Mr Manoj Agrawal, Mr Debabrata Mishra and Mr Umakanta Ratha	45000	Award of Gold Medal to best students

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Director, Higher Education	Yes	Principal
Administrative	Yes	Government	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Some parents who were students of this institute offered to take classes whenever needed. 2. For social outreach programs, they participate with our students. 3. Some have instituted awards for the students who have excelled in their subjects.

6.5.3 – Development programmes for support staff (at least three)

1. Quarters have been provided to them in a nominal price. 2. One of the family members have been rehabilitated if anybody dies untimely. 3. Festival advances are given to them during Nuakhai and Durga Puja.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Some class rooms have been converted to smart ones. 2. Drinking water facility have been made. 3. Library of degree college have been separated from the junior college.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Braille Software/facilities	Yes	3
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. By constant awareness, use of plastics and polythene have been reduced to minimum level. 2. Massive plantation has been done inside the college campus. 3. Rain water harvesting has been made near the tall buildings so that ground water could be recharged. 4. Weathered leaves are not burnt inside the campus , rather dumped in a pit to be rot by the rain water and turned to natural manures. 5. Students are being encouraged to use of bicycles in place of motor bikes.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Ethical Teaching: Moral sense is being imbibed among the students by the habitual practice of listening to the different speakers on various moral

issues. Speakers from all walks of life are invited to address the students. 2. Green Environment: We have made it a practice of involving students in various programs of plantation either by the government or by any other agencies. Huge plantation has been done under the Vana Mahotsav program of the Govt. in the college and hostel campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.davcollegetitilagarh.org/images/bestpractice.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Providing higher education to the people of the educationally and economically backward region is one of our priority and thrust area of the vision of our institution. We are constantly striving after it since the beginning of the institution. At the time of inception of this institution, there were only 112 students with 12 teaching staff members. But at present the strength of students has gone up to 3000 with 60 teaching staff members. Every year the number of students hailing from the lowest rung of the society is growing more and more, consisting of more than 35 today. Even some students of primitive tribes have become IITians and have been placed in the establishments of national repute like NIT and such other research institutes. The numbers of girl students are also growing year by year constituting more than 40 of the total student strength. And we have been constrained to build up special hostel for them from the RUSA 2.0 grant received from the government. Though there is a government college especially for girls at our vicinity, still the parents prefer our institution for their daughters. In spite of having several hurdles in front and though we have not been able to keep pace with the speed of the present day technical world of progress, the institution is constantly striving to achieve its goal of making this educationally and economically backward region into a progressive area of development.

Provide the weblink of the institution
http://www.davcollegetitilagarh.org/images/achievments.pdf

8.Future Plans of Actions for Next Academic Year

1. Post Graduate studies in more subjects: We plan to place proposal before our parent university to open post graduate studies in 4 subjects next year, those subjects are Computer Science, Mathematics, History and Hindi. Students have interest in these subjects and students give such opinions also. Our library is rich in books in these subjects. Teaching hands are also available in the college. 2. Completion of girlshostel: We plan to complete the girls hostel under construction from RUSA 2.0 grant by the end of the session. Sinece many girl students are outside of the local town, they could be accommodated in the hostel and a long standing demand of the girls students be fulfilled. 3.Filling of Vacant Teaching Posts: We plan to request the principal to place proposal before the governing body to recruit teaching hands for some departments which are going to be vacated due to superannuation of some senior staff members. 4. Collaboration with other research institutes: we also have planned to go for signing MoU with some other Research Institutes for qualitative development of our college. Botany department will sign MoU with the extended branch of the Agriculture university of odisha called OUAT, Bhubaneswar. Computer Science , Economics, Political Science and Sanskrit departments will also go for this initiative. This was one of the suggestions of the NAAC peer team. 5. Refresher Course for teaching staff: Members of the teaching staff will be prevailed upon to apply for refresher training at different UGC Academic Staff Colleges. Such

training is highly required for teaching members to get refreshed and acquainted with the new CBCS course. This will also upgrade their knowledge in their subjects. Specifically, teachers of English department will be required to go for soft skill training at English language training institute located at Bhubaneswar. This was also a suggestion of NAAC Peer Team, as our students are poor in communication skill. 6. Social Outreach Programs: Our college has active NCC,NSS and YRC wings. These wings are undertake different social activities. But such activities will be enhanced in he coming session. They will participate in more programs next year.