

MINUTES OF THE MEETING OF THE GOVERNING BODY HELD ON 11.08.2019

A meeting of the Governing Body of D.A.V.(Auto) College, Titilagarh was held at 4.00 p.m. on 11.08.2019 in the Principal's chamber. The meeting was presided over by the Hon'ble Minister Smt. Tukuni Sahu, President of the Governing Body. The following members were present in the meeting.

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| 1. | Smt. Tukuni Sahu, Hon'ble Minister, President | |
| 2. | Smt. Geeta Bishi, | Member |
| 3. | Sri Rabi Kiran Swain, | Member |
| 4. | Sri Ramahari Sahu, | Member |
| 5. | Dr. Chhayakanta Sarangi, | Member |
| 6. | Sri Rakesh Jain | Member |
| 7. | Dr. Dolagobinda Bishi, | Member |
| 8. | Sri Basanta Ku. Meher | Member |
| 9. | Sri Sushil Kumar Padhi, | Principal-cum-Secretary |

At the outset the minutes of the last meeting held on 23.01.2018 and the resolutions dated 19.02.2018 by circulation are confirmed. Then after discussion and deliberation on the agenda placed before the Governing Body, the members present unanimously resolved the following.

Resolution- 1

The approvals accorded by President, Governing Body for enhancement of salary in favour of Smt. Laxmin Naik (Jr.) on 02.08.2018, engagement of two Watchmen to guard vehicle stand on 25.06.2018 and payment of charges towards late filing of income tax on 12.10.2018 are unanimously ratified.

Resolution- 2

As per Governing Body resolution No. 2 dated 19.02.2018 Mrs. Manisha Behera, Lecturer in Political Science was to appear before the next Governing Body. As she had already resumed her duties before the next Governing Body meeting was held on 11.08.2019 after its reconstitution, it was not felt necessary to issue a notice to her to appear before the Governing Body. However, keeping in view the academic interest of the institution she be served with a letter warning her not to repeat the practice of going on long leave from time to time applying for the same without valid supporting documents or else necessary action deemed fit will be initiated against her.

Further, as she has no leave to her credit, the leave applied for by her for the period from 04.06.2018 to 23.12.2018 (173 days) is treated as Leave without pay under intimation to her.

Resolution- 3

Keeping in view the shortage of teaching staff and infrastructure the recommendation of the Academic Council adopted in its meeting on 29.07.2019 to open P.G. classes in English, Economics, Mathematics, History and Computer Science is postponed till further approval. However all other recommendations are unanimously approved.

Resolution- 4

Taking into consideration the workload on the faculty members an advertisement be given in a newspaper for a walk-in interview to fill up the vacancies of Management Posts (teaching)/to engage Guest Faculty in the Departments of Sanskrit, Education, Philosophy, Botany, Zoology and Commerce. Selection will be made on the basis of career assessment and interview as per norms fixed by Service Selection Board of the Govt. An Interview Board will be constituted of an external subject expert, a member of the Governing Body with President's consent and the H.O.D. of the Department concerned. The salary of the lecturers to be appointed against Management posts will be fixed as per the President's approval dated 10.01.2018. However, the Guest Faculty will be paid a sum of Rs. 250/- per class not exceeding Rs.15,000/- per month. The services of Guest Faculty will be terminated after joining of lecturers against D.P. posts. Regarding appointment of a Clerk-cum-Typist a written test be conducted along with an interview and salary will be paid as per the above approval of the President.

REQUIREMENTS

Name of Department			No. of Management Posts to be filled up	No. of Guest Faculty to be engaged
1.	Sanskrit	-	01	01
2.	Education	-	01	01
3.	Philosophy	-	01	01
4.	Botany	-	01	01
5.	Zoology	-	01	01
6.	Commerce	-	Nil	01
7.	Political Science	-	Nil	01
8.	P.E.T.	-	01	Nil

Resolution- 5

The Principal is requested to place before the next Governing Body the budgets of the College, the office of the Controller of Examinations, Hostel and the self-financing U.G/P.G courses for the session 2019-20 for approval.

Resolution- 6

The Principal is requested to place before the next Governing Body a list of defunct and unused materials for further action to dispose of the same.

Resolution- 7

The dilapidated Gopabandhu Chhatrabas be demolished as and when required to make place for construction of a new Boys' Hostel under OHEPEE (Phase-II).

Resolution- 8

The Principal is requested to take due steps for demarcation of the College land at the earliest and place a report thereof in the next meeting.

Resolution- 9

The explanation in response to office letter No. 405/D dated 06.04.2018 submitted on 24th May 2018 by Dr. S.P.Behera, Ex-Principal of the College regarding his negligence in refunding U.G.C. grants which caused huge financial loss to the College, was examined and found vague and unsatisfactory. It be intimated to the person concerned.

Resolution- 10

As the office letter No. 571/D dated 06.06.2019 in shape of agreement was issued to M/S N.M.Zone, Anand Nagar, Bolangir to supply uniforms to College students without the approval of the President, Governing Body, it is cancelled with effect from the academic session 2020-21. The then Principal be issued with a letter to explain under what circumstances the order was placed with the firm without President's approval.

Resolution- 11

A letter be issued to Sri B.K.Mishra, Ex-Principal of the College to explain under what circumstances the Govt. notification about the constitution of the Governing Body on 17.11.2018 was circulated after seven months, that is on 29.06.2019 and what prevented him from convening a Government Body meeting before his retirement that was on 31.07.2019.

Resolution- 12

The Principal is requested to ensure collection of up to date house rent from the members of the staff and place a report thereof in the next meeting.

Resolution- 13

The estimate prepared by Asst. Executive Engineer (PWD), Titilagarh for renovation of the Language Laboratory of the College is approved and the Principal is requested to place the required funds with PWD for execution.

Resolution- 14

Lecturers on transfer/deputation to other Colleges shall not be relieved without substitutes posted against them.

Resolution- 15

The Principal is allowed to spend a maximum of Rs. 50,000/- at a time to meet contingent expenditure as and when required without the approval of the Governing Body. However, it shall be placed before the next Governing Body for approval

Resolution- 16

Remuneration at the rate of Rs. 250/- per class under self financing courses be given if the classes of the Departments of Chemistry, Odia and Political Science taken by teachers exceed the workload fixed by the govt.

Resolution- 17

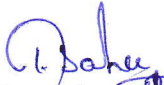
Salary advance to the members of the Block Grant Staff and Block Grant converted GIA staff may be given for a maximum period of two months, in case their salary is not received from the Govt. in due time.


Resolution- 18

Keeping in view the satisfactory performance of the following lecturers, their services are regularised with effect from date of their joining noted against their names . It be intimated to persons concerned.

<u>Sl. No.</u>	<u>Name</u>	<u>Designation</u>	<u>Date of joining</u>
1.	Sri Artatrana Biswaprasan Dash,	Lect. in Comp. Science	01.08.2017
2.	Sri Bedabara Rana,	Lect. in Sanskrit	01.08.2017
3.	Miss Ankita Dash,	Lect. in Zoology	01.08.2017

The meeting ended with a vote of thanks to the chair and members present.


President, 21.8.19
Governing Body,
D.A.V. (Auto) College,
Titilagarh
D.A.V. (Auto) College, Titilagarh


Principal, 11.08.2019
D.A.V. (Auto) College,
Titilagarh
D.A.V. (Auto) College
Titilagarh