



**OFFICE OF THE PRINCIPAL**  
**D.A.V. (AUTO.) COLLEGE, TITILAGARH**  
**Dist Bolangir(Orissa) Pin-767042**  
**NAAC ACCREDITED 'B++'**

Email: principal.davcollege@gmail.com

Website: davcollegetitilagarh.org

LETTER NO. 625/D

DATE 08.01.2020

**TENDER / QUOTATION CALL NOTICE**

Sealed quotations are invited from intended registered Firms /Suppliers / Dealers / Manufactures for the supply of following items of reputed brand.

<u>Sl.No.</u>	<u>Goods and services to be procured</u>	<u>Quantity</u>	<u>Detail specification</u>
1.	Desktop Computer	07	Core-i5(latest generation) 1TB HDD, 4GB RAM, Window 10 pre-loded, 19.05 LED Monitor
2.	Water Purifiers	03	Stainless Steel Water purifier
3.	Fire extinguisher	06	Fire rating 13A, 34B pressure type 10 KG
4.	First Aid Box	03	All the necessary materials

• Documents to be submitted by the bidders:-

The bidders have to furnish the following documents (as per relevance and estimated value) along with the proposal:

- \* GST Registration Certificate
- \* Authorization Certificate from the manufacturer
- \* PAN Card of the firm
- \* Audited financial statement of preceding 3 financial years
- \* Income Tax return of preceding 3 financial year

\* Mode of Submission:-

Proposals complete in all respect should be submitted to the inviting authority through Speed Post/ Registered Post to TheOffice of the Principal, D.A.V.(Auto.) College, Titilagarh, Dist. Balangir , Pin-767042 along with the cost of RFP (request for proposal) that is Rs.300/- is to be submitted along with the bid in shape of Bank Demand Draft in favour of Principal, D.A.V.College, Titilagarh payable at Titilagarh, Main branch within 12 days from publication notice.

• Earnest Money Deposit(EMD):

- \* EMD (also known as Bid security) is to be submitted by the bidder along with the bid in shape of either account payee demand draft or fixed deposit receipt or banker's cheque or bank guarantee in favour of Principal, D.A.V. College, Titilagarh.
- \* The amount of EMD to be submitted by the bidder is 3% of the estimated value of the procurement.
- \* The Bid securities /EMD will be returned to the unsuccessful bidders after expiry of the final bid validity period or within 7 working days from the date of issue of the work order whichever is earlier without any interest and the EMD of the successful bidders will be returned without any interest after deposit of performance security which is 5% of bid value. However, if so desired it can be adjusted against part of performance security.

Cont....2



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Page-2-

- Bid System :-
  - \* The bidder is required to submit technical bid consisting of all technical details along with commercial terms and condition.
  - \* The bidder is required to submit financial bid indicating item wise price for the items mentioned in the technical bid.
  - \* The technical bid and the financial bid should be sealed by the bidder in separate covers duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed.
- Rejection of Bid:-
  - \* Where the price in the lowest evaluated bid exceeds the cost estimates by a substantial margin.
  - \* Where after receiving bids, it can be reasonably concluded that there is lack of competition.
- Validity of Bid:-
  - \* The number of days the bid remains valid from the date of opening of the financial bid is 60 days.
- The date of opening of the financial bid :- At 3.00p.m. on 21.01.2020

The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof .

Principal  
D.A.V. (Auto.) College  
Titilagarh  
08.01.2020