# D.A.V.AUTONOMOUS COLLEGE, TITILAGARH



# Internal Quality Assurance Cell (IQAC)

# and

# Submission of Annual Quality Assurance Report (AQAR)

# 2017-18

*Submitted To*:

**NATIONAL ASSESSMENT & ACCREDITATION COUNCIL**

# Part – A

**AQAR for the year** *(for example 2013-14)*  | 2017-18

## 1. Details of the Institution

1.1 Name of the Institution  |  DAV Autonomous College, Titilagarh

1.2 Address Line 1  |  At & PO- Bhatipara

Address Line 2  |  Dist-Bolangir

City/Town  |  Titilagarh

State  |  Odisha

Pin Code  |  767042

Institution e-mail address  |  Principal.davcollege@gmail.com

Contact Nos.  |  9437003460

Name of the Head of the Institution:  |  Prof. Bikram Keshari Mishra

Tel. No. with STD Code:  |  6655220523

Mobile:  |  9437003460

Name of the IQAC Co-ordinator:  |  Bidyadhar Behera

Mobile: | 9776492294

IQAC e-mail address: | iqacdavautocollege@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

**OR**

1.4 **NAAC Executive Committee No. & Date:** | EC (SC)/24/A&A/30.02 dated 02.05.2017
*(For Example EC/32/A&A/143 dated 3-5-2004.*
*This EC no. is available in the right corner- bottom*
*of your institution's Accreditation Certificate)*

1.5 Website address: | www.davcollegetitilagarh.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|----------------------|-----------------|
| 1 | 1st Cycle | B | 71.50 | 2007 | 2012 |
| 2 | 2nd Cycle | B++ | 2.86 | 2017 | 2022 |
| 3 | 3rd Cycle | | | | |
| 4 | 4th Cycle | | | | |

1.7 Date of Establishment of IQAC: DD/MM/YYYY | 11.05.2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR__2012-13  submitted to NAAC on 17-05-2016 ___ (DD/MM/YYYY)
   ii.  AQAR__ 2013-14 submitted to NAAC on 26.05.2016 ___ (DD/MM/YYYY)
   iii. AQAR__2014-15 submitted to NAAC on 26.05.2016____ (DD/MM/YYYY)
   iv.  AQAR__2015-16 submitted to NAAC on 02.06.2016____ (DD/MM/YYYY)
   v.   AQAR__2016-17 submitted to NAAC on 18.09.2017____ (DD/MM/YYYY)

vi. AQAR___2017-18 submitted to NAAC on 31.07.2018___(DD/MM/YYYY)

1.9 Institutional Status

University        State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College       Yes ✓ No ☐

Constituent College       Yes ☐ No ☐

Autonomous college of UGC       Yes ☐ No ☐

Regulatory Agency approved Institution   Yes ☐ No ☐ (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education ✓ Men ☐ Women ☐

                 Urban ☐ Rural ✓ Tribal ☐

Financial Status     Grant-in-aid ✓ UGC 2(f) ✓ UGC 12B ✓

                 Grant-in-aid + Self Financing ✓ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ✓ Science ✓ Commerce ✓ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify) [ ]

1.11 Name of the Affiliating University *(for the Colleges)*     Sambalpur University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University     University

University with Potential for Excellence ☐     UGC-CPE ☐

| | | | |
|---|---|---|---|
| DST Star Scheme | | UGC-CE | |
| UGC-Special Assistance Programme | | DST-FIST | |
| UGC-Innovative PG programmes | | Any other (*Specify*) | |
| UGC-COP Programmes | | | |

## 2. IQAC Composition and Activities

2.1 No. of Teachers — Three

2.2 No. of Administrative/Technical staff — Two

2.3 No. of students — Two

2.4 No. of Management representatives — One

2.5 No. of Alumni — Two

2.6 No. of any other stakeholder and

    community representatives — One

2.7 No. of Employers/ Industrialists — One

2.8 No. of other External Experts —

2.9 Total No. of members — Twelve

2.10 No. of IQAC meetings held — Four

2.11 No. of meetings with various stakeholders:   No. 2   Faculty 2

    Non-Teaching Staff Students 1   Alumni 1   Others 1

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑

    If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 0 | International | 0 | National | 0 | State | 0 | Institution Level | 0 |

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Provided a sound basis for improvement of quality for institutional functioning.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
| Annexure-I | Action plan carried out properly. |

* *Academic Calendar attached as Annexure-I.*

2.15 Whether the AQAR was placed in statutory body     Yes  √     No ☐

Management  √     Syndicate ☐     Any other body ☐

Provide the details of the action taken

1. Ethical teaching sessions held regularly by inviting learned people from the various sections of the society irrespective of religion, caste, creed etc.

2. Campus recruitment held and the final selection result is awaited.

3. Some of the teaching departments were provided with technical equipments to conduct their classes with those instruments.

4. Special software installed in some computers in the reading room located at library to facilitate the blind students read conveniently .

5. Career Counsellors from various organisations are invited to give guidance to the pass out students to choose suitable careers for them and also informed them of different opportunities available in India and abroad.

# Part – B

## Criterion – I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | | | | |
| PG | | | | |
| UG | 3 | | 2 | |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| **Total** | 3 | | 2 | |

| | | | | |
|---|---|---|---|---|
| Interdisciplinary | | | | |
| Innovative | | | | |

1.2  (i) Flexibility of the Curriculum: **CBCS**/Core/Elective option / Open options
     (ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | 3 |
| Trimester | |
| Annual | |

1.3 Feedback from stakeholders*  Alumni 5  Parents 15  Employers 1  Students 48
   *(On all aspects)*

   Mode of feedback : Online ☐ Manual √ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure-II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No change in CBCS syllabi. Midterm exam fixed to one and seminar paper made compulsory for all students of semester-VI.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

# Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 57 | 48 | 9 | 0 | 0 |

2.2 No. of permanent faculty with Ph.D.    10

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| 4 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 0 |

2.4 No. of Guest and Visiting faculty and Temporary faculty    0    0    0

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|----------------|--------------------|----------------|-------------|
| Attended | 0 | 5 | 6 |
| Presented papers | 0 | 3 | 3 |
| Resource Persons | 0 | 1 | 0 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Hands on training introduced last year by the deptt of Botany was
continuing. New program on environment was also adopted.

2.7  Total No. of actual teaching days
during this academic year    224

2.8  Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)    Nil

2.9  No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development  workshop    32    0    0

2.10 Average percentage of attendance of students    79

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III % | Pass % |
| Arts | 286 | 30 | 2.4 | 45 | 0 | 74 |
| Com | 61 | 40 | 3.2 | 36 | 0 | 81 |
| Sc. | 245 | 51 | 15 | 12 | 0 | 79 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC collects feedbacks from the students as well as other stake holders, goes through the information and suggestions, analyses the report from the students and suggests the measures to the various departments; insists in the introduction of technology in to learning and teaching.

2.13 Initiatives undertaken towards faculty development

| Faculty / Staff Development Programmes | Number of faculty benefitted |
|---|---|
| Refresher courses | 2 |
| UGC – Faculty Improvement Programme | 0 |
| HRD programmes | 0 |
| Orientation programmes | 4 |
| Faculty exchange programme | 0 |
| Staff training conducted by the university | 0 |
| Staff training conducted by other institutions | 0 |
| Summer / Winter schools, Workshops, etc. | 0 |
| Others | 3 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 13 | 0 | 0 | 0 |
| Technical Staff | 1 | 0 | 0 | 0 |

# Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The institution encourages the faculty members to carry out minor and major research projects funded by the UGC.

3.2       Details regarding major projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | 0 | 0 | 0 | 0 |
| Outlay in Rs. Lakhs | 0 | 0 | 0 | 0 |

3.3       Details regarding minor projects

|  | Completed | Ongoing | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | 0 | 0 | 0 | Submitted |
| Outlay in Rs. Lakhs | 0 | 0 | 0 | |

3.4       Details on research publications

|  | International | National | Others |
|---|---|---|---|
| Peer Review Journals | 2 | 2 | 3 |
| Non-Peer Review Journals | 0 | 0 | 5 |
| e-Journals | 2 | 0 | 0 |
| Conference proceedings | 0 | 0 | 0 |

3.5 Details on Impact factor of publications:

Range [ ]      Average [ 6.5 ]      h-index [ 0 ]      Nos. in SCOPUS [ 0 ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects | 0 | 0 | 0 | 0 |
| Minor Projects | 0 | 0 | 0 | 0 |
| Interdisciplinary Projects | 0 | 0 | 0 | 0 |
| Industry sponsored | 0 | 0 | 0 | 0 |
| Projects sponsored by the University/ College | 0 | 0 | 0 | 0 |
| Students research projects *(other than compulsory by the University)* | 0 | 0 | 0 | 0 |
| Any other(Specify) | 0 | 0 | 0 | 0 |
| Total | 0 | 0 | 0 | 0 |

3.7 No. of books published: 3

i) With ISBN No. 0    Chapters in Edited Books 1

ii) Without ISBN No. 2

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]    CAS [ ]    DST-FIST [ ]

DPE [ ]    DBT Scheme/funds [ ]

3.9 For colleges    Autonomy [✓]    CPE [ ]    DBT Star Scheme [ ]

INSPIRE [ ]    CE [ ]    Any Other (specify) [ ]

3.10 Revenue generated through consultancy 0

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | 0 | 0 | 0 | 0 | 0 |
| Sponsoring agencies | 0 | 0 | 0 | 0 | 0 |

3.12 No. of faculty served as experts, chairpersons or resource persons 10

3.13 No. of collaborations    International 0    National 0    Any other 0

3.14 No. of linkages created during this year 0

3.15 Total budget for research for current year in lakhs :

From Funding agency [ ]    From Management of University/College [ ]

Total 0

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | 0 |
| | Granted | 0 |
| International | Applied | 0 |
| | Granted | 0 |
| Commercialised | Applied | 0 |
| | Granted | 0 |

3.17 No. of research awards/ recognitions    received by faculty and research fellows
   Of the institute in the year

| Total | International | National | State | University | Dist | College |
|---|---|---|---|---|---|---|
| 4 | 0 | 1 | 3 | 0 | 0 | 0 |

3.18 No. of faculty from the Institution
   who are Ph. D. Guides
   and students registered under them

1

2

3.19 No. of Ph.D. awarded by faculty from the Institution   0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  5        SRF  0     Project Fellows  0     Any other  0

3.21 No. of students Participated in NSS events:

University level  2        State level  0

National level  0        International level  0

3.22 No.  of students participated in NCC events:

University level  0        State level  87

National level  12        International level  0

3.23 No.  of Awards won in NSS:

University level  0        State level  0

National level  0        International level  0

3.24 No.  of Awards won in NCC:

University level  0        State level  0

National level  12        International level  0

3.25 No. of Extension activities organized

| | | | | | |
|---|---|---|---|---|---|
| University forum | 0 | College forum | 2 | | |
| NCC | 4 | NSS | 2 | Any other | 0 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Propagating the use of LED lights and bulbs for power preservation
- Encouraging the use of renewable sources of energy emphasising on gobar gas plant and solar lights.
- Active Citizenship
- Road safety through use of helmets by the bikers, abide by the rules of the road.

# Criterion – IV
# 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 38 acres | 0 | 0 | 38 acres |
| Class rooms | 18 | 2 | State Govt. | 20 |
| Laboratories | 10 | 0 | 0 | 10 |
| Seminar Halls | 1 | 0 | 0 | 1 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | As were | 0 | 0 | As was |
| Value of the equipment purchased during the year (Rs. in Lakhs) | As were | 0 | 0 | As was |
| Others (cctv, ohp, Screen, printer etc.) | As were | 0 | UGC | 22 |

4.2 Computerization of administration and library

Computerization of administration and library has been completed.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 13358 | 3007324/- | 325 | 67423/- | 13683 | 3074747/- |
| Reference Books | 19423 | 4007028/- | 514 | 94159/- | 19937 | 4101187/- |
| e-Books | 0 | 0 | 0 | 0 | 0 | 0 |
| Journals | 30 | 114724/- | 10 | 67650 | 49 | 182374/- |
| e-Journals | 0 | 0 | 0 | 0 | 0 | 0 |
| Digital Database | 0 | 0 | 0 | 0 | 0 | 0 |
| CD & Video | 0 | 0 | 0 | 0 | 0 | 0 |
| Others (specify) | 0 | 0 | 0 | 0 | 0 | 0 |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 57 | 3 | 8 | 0 | 0 | 0 | 0 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 57 | 3 | 8 | 0 | 0 | 0 | 0 | 0 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college campus was made Wi-Fi to facilitate both teachers and students to access internet when needed. When needed, training is also imparted to staff and students.

4.6 Amount spent on maintenance in lakhs :

i) ICT    0

ii) Campus Infrastructure and facilities    0

iii) Equipments    0

iv) Others    0

Total :    0

## Criterion – V
## 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The IQAC collects information about students' availing themselves of the support services for them extended by the college. Accordingly, necessary steps are taken to meet the deficiencies, if found.

5.2 Efforts made by the institution for tracking the progression

> Internal assessment is one of the best ways of tracking the academic development of the students. Submission of projects by students has been made compulsory to evaluate their depth of studies. Presentation of seminar papers and participation in the discussion is also encouraged to the students.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|----|----|--------|--------|
| 705 | 0 | 0 | 0 |

(b) No. of students outside the state

07

(c) No. of international students

0

Men

| No | % |
|----|---|
| 524 | 74 |

Women

| No | % |
|----|---|
| 181 | 26 |

| Last Year | | | | | | This Year | | | | | |
|-----------|----|----|-----|------------------------|-------|-----------|----|----|-----|------------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 161 | 148 | 97 | 208 | 6 | 620 | 355 | 114 | 99 | 137 | 6 | 705 |

Demand ratio:    14%                    Dropout %    15.66%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Classes on General Knowledge, Group Discussions and mock interviews were organised as support mechanism to enable students to face competitive examinations. Resource persons are also invited to impart clues and hints.

No. of students beneficiaries

192

5.5 No. of students qualified in these examinations

NET | 5    SET/SLET | 23    GATE | 3    CAT | 9

IAS/IPS etc | 0    State PSC | 8    UPSC | 2    Others | 0

5.6 Details of student counselling and career guidance

Information was collected from different sources like internet, newspapers and periodicals about job opportunities and proper guidance was given to choose their career. Resource persons from various counselling centres are also invited to enlighten them about their career.

No. of students benefitted | 16

5.7 Details of campus placement

| On campus | | | Off Campus |
|---|---|---|---|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 2 | 23 | 7 | 0 |

5.8 Details of gender sensitization programmes

Speakers from various sources are invited to hold meetings and discussions to create awareness among students to do away with gender discrimination. Cycle Rally conducted by the students in the town to sensitize the harassment against women in work place and in common.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level | 2    National level | 0    International level | 0

No. of students participated in cultural events

State/ University level | 1    National level | 0    International level | 0

5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports:  State/ University level  [ 1 ]    National level  [ 0 ]    International level  [ 0 ]

Cultural: State/ University level  [ 0 ]    National level  [ 0 ]    International level  [ 0 ]

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|---|---|---|
| Financial support from institution | 0 | 0 |
| Financial support from government | 802 | 23,34,580 |
| Financial support from other sources | 0 | 0 |
| Number of students who received International/ National recognitions | 0 | 0 |

5.11    Student organised / initiatives

Fairs      : State/ University level  [ 0 ]    National level  [ 0 ]    International level  [ 0 ]

Exhibition: State/ University level  [ 0 ]    National level  [ 0 ]    International level  [ 0 ]

[ 3 ]

5.12    No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

> One permanent solution for drinking water was initiated by the local administration upon the request of the Principal through the President, Governing Body.

## Criterion – VI

## 6.  Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> The vision and mission of the college are to develop entrepreneurial skills, positive attitude, leadership qualities, academic excellence, human and moral values and feeling of brotherhood among the students.

6.2 Does the Institution has a management Information System

> Yes, the college promotes the culture of participative management in which all the members of the staff are involved.

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1  Curriculum Development

> As per UGC guidelines CBCS was introduced in curriculum development.

    6.3.2  Teaching and Learning

> Teaching is supplemented with active participation in group discussion, extra-curricular and co-curricular activities. Use of technology plays an important role.

    6.3.3  Examination and Evaluation

> Though internal assessment is made by the teachers of the institution, the answer scripts of term-end exams are evaluated by external examiners. The conduct of examination is cent per cent fair.

    6.3.4  Research and Development

> Teachers were advised to apply for different research projects to the UGC. Youngsters were more impressed upon.

    6.3.5  Library, ICT and physical infrastructure / instrumentation

> Library was fully automated and Wi-Fi facility was provided to the entire campus. Language lab is also fully operational. Special technical facilities are being provided to differently abled students.

    6.3.6  Human Resource Management

> Existing staff members are utilised in best possible ways to fulfil the aims and objectives of the institution.

    6.3.7  Faculty and Staff recruitment

> After SSB posting of 21 teaching staff college recruited three more teaching hands to manage the academic activities of the college.

    6.3.8  Industry Interaction / Collaboration

> Experts from different industrial undertakings are invited to interact with students to apprise them regarding the job opportunities.

6.3.9   Admission of Students

> Admission of students is done online by the Govt. Of Odisha on merit basis through students academic management system (SAMS).

6.4 Welfare schemes for

| Teaching | Group insurance |
| Non teaching | Group insurance |
| Students | Individual insurance |

6.5 Total corpus fund generated

> 35, 250/-

6.6 Whether annual financial audit has been done    Yes  ✔    No  ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
| --- | --- | --- | --- | --- |
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Director | Yes | Principal |
| Administrative | Yes | Govt. | Yes | GB |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes    Yes  ☐    No  ✔

For PG Programmes    Yes  ☐    No  ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> As per government instructions the traditional pattern of examination was replaced by semester system of CBCS syllabi .

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Not applicable

6.11 Activities and support from the Alumni Association

> The members of the alumni association often visit the college at their convenience and interact with the principal regarding various problems faced by the college and give valuable suggestions to redress them.

6.12 Activities and support from the Parent – Teacher Association

> Some parents who were previously the students of this college offered to take honorary classes for the benefit of the students. They also discuss various issues relating to facilities provided to the students.

6.13 Development programmes for support staff

> Necessary trainings related to their positions are regularly provided to upgrade their knowledge and skill.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Students were made aware of the disastrous consequences of the poisonous gases produced by the burning of polythene and plastic wrappers inside the campus.

## Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Students were instructed to avoid using mobile phones on the college campus.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. Solving the problem of drinking water: A large sump was dug to store the drinking water supplied by the local Municipality. And there from supplied to the students.
>
> 2. Construction of girls' hostel: A 40 bedded girls' hostel of one crore rupees is under construction. The proposal had been placed under the auspices of RUSA.
>
> 3. Opening of PG Courses: Proposals were placed before the authority for opening of PG Courses and accordingly PG has been opened in three subjects such as Chemistry, Odia and political Science.
>
> 4. Affiliation with other universities: As per our resolution , affiliation with two foreign universities is under way and likely to be completed very shortly.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

| |
|---|
| 1-　　Green Environment. |
| 2-　　Ethical teaching. |

***Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

| |
|---|
| Awareness was created among the villagers to set up Gobar-Gas plants and to avoid using wood as fuel for cooking purposes. |
| Use of cooking gas is also beneficial for the environment and health well . |

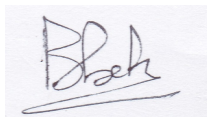7.5  Whether environmental audit was conducted?　　Yes ☐　　No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

| |
|---|
| Nil |

## 8. Plans of institution for next year

| |
|---|
| 1. Two to three more PG courses to be opened. |
| 2. Integrated course in B.Ed. will also be applied. |
| 3. Shifting of library to a new building with more facilities. |
| 4. More research projects to be applied to UGC. |
| 5. Refresher Course for more teachers. |

Name __Sri Bidyadhar Behera　　　　　　　Name __Prof Bkram  Keshari Mishra

*Signature of the Coordinator, IQAC*　　　*Signature of the Chairperson, IQAC*

_____ *** _____

# DAV AUTONOMOUS COLLEGE, TITILAGARH
## Academic Calendar - 2017-18

| # | Subject | Time Line |
|---|---------|-----------|
| 1 | Reopening for new session 2017-18 | 19.06.2017 |
| 2 | Classes started for Sem- III and Sem-V | 21.06.2017 |
| 3 | Id-ul-fitre | 22.06.2017 |
| 4 | Bahuda Yatra | 26.06.2017 |
| 5 | Rakhya Bandhan | 03.07.2017 |
| 6 | Janmastami | 14.08.2017 |
| 7 | Independence Day | 15.08.2017 |
| 8 | Ganesh Puja | 25.08.2017 |
| 9 | Nuakhai | 26.08.2017 |
| 10 | Id-Ul-Zuha | 02.09.2017 |
| 11 | College foundation Day | 09.09.2017 |
| 12 | Mahalaya | 19.09.2017 |
| 13 | Puja Holidays | 26.09.2017 – 05.10.2017 |
| 14 | Internal Assessment of Sem-V | 16.10.2017 & 17.10.2017 |
| 15 | Deepawali | 19.10.2017 |
| 16 | Internal Assessment of Sem-I | 23.10.2017 & 24.10.2017 |
| 17 | Internal Assessment of Sem-III | 25.10.2017 to 27.10.2017 |
| 18 | Rasapurnima | 04.11.2017 |
| 19 | Prathamastami | 11.11.2017 |
| 20 | Birthday of Prophet Mohammad | 02.12.2017 |
| 21 | Term End Exam, Sem-V | 08.12.2017 – 15.12.2017 |
| 22 | Term End Exam, Sem-I & III | 18.12.2017 – 28.12.2017 |
| 23 | X-mas holiday | 25.12.2017 |
| 24 | New Year Day | 01.01.2018 |
| 25 | Saraswati Puja | 22.01.2018 |
| 26 | Netaji Jayanti | 23.01.2018 |
| 27 | Republic Day | 26.01.2018 |
| 28 | Celebration of College Annual day | 09.02.2018 |
| 29 | Mahashivaratri | 14.02.2018 |
| 30 | Day following Mahashivaratri | 15.02.2018 |
| 31 | Internal Assessment of Sem-VI | 17.02.2018 – 19.02.2018 |
| 32 | Internal Assessment of Sem-II | 20.02.2018 & 21.02.2018 |
| 33 | Internal Assessment of Sem-IV | 26.02.2018 to 28.02.2018 |
| 34 | Dolapurnima | 01.03.2018 |
| 35 | Holi | 02.03.2018 |
| 36 | Term End Exam, Sem-VI | 22.03.2018 to 28.03.2018 |
| 37 | Good Friday | 30.03.2018 |
| 38 | Mahavishuva Sankranti | 14.04.2018 |
| 39 | Term End Exam, Sem-II & VI | 18.04.2018 to 27.04.2018 |

| 40 | Shramika Divasa | 01.05.2018 |
| 41 | Summer Vacation | 09.05.2018 – 18.05.2018 |
| 42 | Publication of results | 25.05.2018 |

Principal
DAV Auto College
Titilagarh

**Analysis of feedbacks**

1. Class teaching of most of the teaching members is excellent.

2. The number of books as per CBCS syllabus should be available in the library.

3. Most of the problems of students are solved in time.

4. Science laboratories should be modernised and well equipped.

5. E-teaching teaching facility may be provided

6. More P.G.Teaching facility should be introduced.

**Two Best Practices**

1- There are several good practices being followed by the college. But best two practices are given below:

(A)

1. Title of the practice: Green Environment

2. Goal: To create awareness among the members of the staff and students on environmental protection in the era of rapid industrialisation and environmental degradation.

3-The context: Plantation has become a challenge in the context of hot climate and reckless deforestation

4- The practice ; Regular upkeeping of the saplings both by teachers and students.

5- Evidence of success: As a result of this practice, the campus of the college has turned green.

6- Problems encountered and Resources required: The scorching heat in summer causes the water level to go down. The college badly needs water resources to keep up the plantation.

**(B)**

1. Title of the practice: **Ethical Teaching**

2.Goal: To imbibe ethical spirit and moral sense among the students.

3. The context: In the age of growing materialism and corruption, people are devoid of moral and ethical values and human considerations. Hence ethical teaching has become the need of the hour.

4. The Practice: Eminent religious teachers, irrespective of religion and sect, are invited to the institution to deliver talks on the importance of moral and ethical values in human life. Yoga classes are held in the morning to motivate the students to adopt the best practices in their life.

5. Evidence of success: As a result of this practice, a large number of students are attracted to listen to moral lectures. This practice has brought about a remarkable transformation among the students in their attitude of life.

6. Problems encountered and Resources required:   No problem has been encountered in this regard so far. However, books on various religions of the world are required to instill an ethical spirit among the students.

**Annexure IV**

**Abbreviations:**

| | | |
|---|---|---|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |
| CPE | - | College with Potential for Excellence |
| DPE | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test |

| NET | - | National Eligibility Test |
|------|---|---------------------------|
| PEI | - | Physical Education Institution |
| SAP | - | Special Assistance Programme |
| SF | - | Self Financing |
| SLET | - | State Level Eligibility Test |
| TEI | - | Teacher Education Institution |
| UPE | - | University with Potential Excellence |
| UPSC | - | Union Public Service Commission |